
Loveland Fire Rescue Authority Board Meeting



Fire Administration Building

Bartholf Conference Room

410 E. 5th Street, Loveland, Colorado 80537

Wednesday, January 28, 2026

1:30 PM



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
410 E. 5th Street, Loveland, CO 80537, Bartholf Conference Room

Virtual Meeting Link: <https://lfra.zoom.us/j/82553151235>

Call-in Number: (719) 359-4580, Webinar ID: 825 5315 1235

Wednesday, January 28, 2026 at 1:30 PM

The Loveland Fire Rescue Authority (LFRA) is committed to providing an equal opportunity for services, programs and activities and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. LFRA contracts with the City of Loveland for assistance with translation, discrimination concerns, and Americans with Disabilities Act accommodations. Please contact the City of Loveland Title VI Coordinator at TitleSix@cityofloveland.org or 970-962-2372 for translation services and discrimination concerns. LFRA will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City of Loveland ADA Coordinator at Jason.smitherman@cityofloveland.org or 970-962-3319.

La Autoridad de Rescate de Incendios de Loveland (LFRA, por sus iniciales en inglés) se compromete a proveer oportunidades equitativas para servicios, programas, y actividades, y no discrimina basándose en discapacidades, raza, edad, color, origen nacional, religión, orientación sexual, o género. La LFRA tiene contratos con la Ciudad de Loveland para recibir asistencia para traducciones, en caso de preocupaciones de discriminación, y de acomodaciones de la Ley de Americanos con Discapacidades. Por favor comuníquese con el Coordinador del Título VI de la Ciudad de Loveland en TitleSix@cityofloveland.org o al 970-962-2372 si necesita servicios de traducción o tiene preocupaciones de discriminación. La LFRA organizará acomodaciones razonables para ciudadanos de acuerdo con la Ley de Americanos con Discapacidades (ADA, por sus iniciales en inglés). Si desea más información acerca de la ADA o acerca de las acomodaciones, por favor comuníquese con la Coordinadora de la Ciudad de Loveland en Jason.smitherman@cityofloveland.org o al 970-962-3319.

Wireless access: COLGuest, accesswifi

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OR AMENDMENT OF THE AGENDA

AWARDS AND PRESENTATIONS

PUBLIC COMMENT (LIMITED TO 3 MINUTES PER SPEAKER)

CONSENT AGENDA

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the Board acts upon it. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of today's meeting should come forward state your name and address for the record before being recognized by the Chair. Please do not interrupt other speakers. Side conversations should be moved outside the meeting room. Please limit your comments to no more than three minutes.

1. Minutes from the Loveland Fire Rescue Authority December 17, 2025 Regular Board Meeting.
2. Reappoint Chris Klaas to the Consolidated Volunteer Firefighters Pension Board.

End of Consent Agenda



Loveland Fire Rescue Authority (LFRA) Board Meeting Agenda
410 E. 5th Street, Loveland, CO 80537, Bartholf Conference Room

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Call-in Number: (719) 359-4580, **Webinar ID:** 825 5315 1235

Wednesday, January 28, 2026 at 1:30 PM

REGULAR AGENDA

3. Consider a Motion to Adopt Resolution R-180, Establishing the 2026 Board Meeting Location, Time and Dates, and Designating the Location for Posting Meeting Notices of the Loveland Fire Rescue Authority.
4. Consider a Motion to approve Resolution R-181 Adopting the 2025 Loveland Fire Rescue Authority Wildfire Resiliency Code.
5. Review Briefing Papers and Correspondence
 - a. Chief's Report
6. Executive Session Pursuant to C.R.S. 24-6-402(4)(B) To Receive Advice of Legal Counsel Regarding a Personnel Matter.
7. Possible Action on Any Matters Discussed in Executive Session
8. Other Business for Board Consideration

ADJOURN

Agenda is preliminary and subject to change by majority vote of the Board at the meeting. Upon majority vote, the Board may add, remove, or revise agenda items, or, upon affirmative vote of two-thirds of the quorum present, may enter into executive session to discuss any matter coming before the Board in accordance with the requirements of the Colorado Open Meetings Law, C.R.S. 24-6-402.

Agenda Item Cover

Item No.: 1

Meeting Date: January 28, 2026

Prepared By: Kristi Coleman, Business Support Professional



TITLE

Consider a Motion to Approve the Minutes from the Loveland Fire Rescue Authority
December 17, 2025 Regular Board Meeting

EXECUTIVE SUMMARY

The attached document, prepared by Kristi Coleman, is a record of the December 17, 2025 regular meeting of the LFRA Board. The document details the discussions at the meeting including: Approval of the October 29, 2025 regular board meeting minutes, welcome and orientation of new Board members, approval of IGA for regional radio lease-purchase, approval of "deemed" approach to catch-up retirement contribution, approval of the first amendment to the LFRA bylaws, and the Chief's report.

BACKGROUND

Standard meeting protocol

STAFF RECOMMENDATION

Approve as written

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

December 17, 2025 Minutes



**Loveland Fire Rescue Authority Board Meeting Minutes
Wednesday, December 17, 2025
410 E. 5th St, Loveland, CO 80537
Fire Administration Building, Bartholf Conference Room
and Via Video and Audio Conference
1:30 p.m.**

Members Present:

Chairman Jeff Swanty, Director of the Loveland Rural Fire Protection District ("Rural District")
Vice Chairman Paul Bukowski, Rural District President
Director Patrick McFall, City of Loveland Mayor
Director Andrea Samson, City of Loveland Council Member
Director Jim Thompson, Loveland City Manager

Staff Present:

Tim Sendelbach, Fire Chief
Tim Smith, Assistant Chief
Greg Ward, Assistant Chief
Andrea Smith, Finance Manager
Andrea Wright, HR Manager
Kristi Coleman, Board Secretary
Emily Powell, Ireland Stapleton

Visitors:

Carie Dann, LFRA Battalion Chief & Fire Marshal
Eric Klaas, LFRA Battalion Chief
Lt. Matt DeDecker, LFRA Wildfire Program Coordinator

Call to Order:

Chairman Swanty called the Loveland Fire Rescue Authority ("LFRA") Board meeting to order on the above date at 1:30 p.m.

Approval or Amendment of Agenda:

It was the consensus of the Board to approve the agenda as presented.

Awards and Presentation:

None

Public Comment:

None

Consent Agenda

1. Minutes from the Loveland Fire Rescue Authority October 29, 2025 Regular Board Meeting.

A motion was made by Director Bukowski to approve the consent agenda, as presented. Seconded by Director Samson; the motion carried unanimously.

Regular Agenda:

2. Welcome and Orientation of New Board members

Chief Sendelbach welcomed new Board members, Director Sampson and Director McFall, to the LFRA Board and provided a presentation which discussed the Board's critical role in guiding the organization and the importance of its active participation. He emphasized LFRA's mission, highlighting the core values as foundational to decision-making and community interactions. He discussed the Strategic Plan, focusing on building upon past successes, maintaining financial stability, and enhancing community safety through collaboration with City and District partners. Chief Sendelbach highlighted the need for proactive measures to ensure the safety and well-being of both the community and LFRA personnel. He concluded by expressing confidence in the Board's ability to lead LFRA toward a successful future, emphasizing their collective responsibility to uphold the organization's values and mission.

3. Consider a Motion to Approve the Intergovernmental Agreement (IGA) for Regional Radio Lease-Purchase Program and the Related Lease-Purchase Agreement with Motorola Solutions.

Andrea Smith presented the proposed intergovernmental agreement (IGA) for a regional radio lease-purchase program, which involves LFRA, Berthoud Fire Protection District (BFPD), Poudre Fire Authority (PFA) and Windsor Severance Fire Rescue (WSFR). The four-party agreement aims to replace end-of-life radios with new radios, spreading the cost over seven years to manage financial impact. Ms. Smith highlighted the significant cost savings achieved through bulk purchasing, which reduced the total price by 26%. Attorney Powell explained the legal aspects and potential risks of the agreement, discussing the implications of LFRA acting as the fiscal agent with Motorola

on behalf of all four agencies. A typographical error was identified on page 3 of 11 of the IGA, where item 3.D should reflect a total of \$642,690.

Following discussion, a motion was made by Director Samson to approve the Intergovernmental Agreement for Regional Radio Lease-Purchase Program, with the corrected total in item 3.D. Seconded by Director Bukowski; motion carried unanimously.

A motion was then made by Director Samson to approve the related Lease-Purchase Agreement with Motorola Solutions. Seconded by Director Thompson; motion carried unanimously.

4. Approve Adopting a “Deemed” Approach to Catch-Up Retirement Contributions.

Andrea Smith discussed the implications of the Secure 2.0 Act of 2022, which requires that catch-up retirement contributions for employees with FICA wages over \$150,000 be made as Roth contributions. She proposed adopting a "deemed" approach to ensure compliance, which would automatically apply the Roth designation unless employees opt out. This approach aims to streamline the process and prevent any oversight by employees regarding their retirement contributions.

Following discussion, a motion was made by Director Bukowski to approve adopting a “deemed” approach to catch-up retirement contributions. Seconded by Director Samson; motion carried unanimously.

5. Consider Approval of First Amendment to LFRA Bylaws

Attorney Powell presented the proposed amendment to the LFRA Bylaws to include provisions for assessing and collecting impact fees, and noted that the amendment had already been approved by the City of Loveland and the Loveland Rural Fire Protection District.

Following discussion, a motion was made by Director Thompson to approve the first amendment to the LFRA Bylaws. Seconded by Director McFall; motion carried unanimously.

6. Review Briefing Papers and Correspondence

a. Chief’s Report

Chief Sendelbach reported the following matters to the Board:

- **Correspondence**

Chief Sendelbach discussed several letters of appreciation received by the LFRA. These included a letter from a World War II veteran celebrating his 100th birthday, expressing gratitude for the LFRA's participation in the event. Another letter thanked an LFRA crew for their assistance in replacing smoke detector batteries for an elderly couple.

Chief Sendelbach also highlighted the Guardian Award event, which recognized the heroic efforts of LFRA personnel. He mentioned the graduation of the FRFC 25-2 class and the successful hosting of the Science to the Station conference.

Additionally, he shared multiple articles featuring LFRA in the news, including coverage of a \$9.8 million grant for the Gateway to the Rockies project, an op-ed on the Meaningful Sentence program, the Keep the Wreath Red program, and the Guardian Award event. Chief Sendelbach introduced three volunteer photographers who support LFRA's social media and outreach efforts.

- **Inclusion Election Townhalls**

Chief Sendelbach reported on the recent town halls held to welcome new areas into the LFRA response zone. These town halls served to introduce residents to the services available to them and to explain LFRA's role in their community. The events were well attended and provided valuable information to the new members of the LFRA service area.

- **Personnel Update – Chief Carie Dann**

Chief Sendelbach announced that Battalion Chief Carie Dann will be retiring in March 2026. He acknowledged and thanked her for her contributions and noted her involvement in two significant projects: the Caroline Court cleanup and the Loveland Resource Center (LRC) initiative.

- **CAD to CAD**

Chief Sendelbach discussed the implementation of CAD-to-CAD software, which will enable LFRA to "see" across county lines for purposes of emergency response dispatching, which will improve response coordination. This is particularly useful for incidents such as accidents on

I-25 that require agencies from both Larimer and Weld counties to respond.

- **PANO AI Cameras**

Chief Sendelbach introduced the concept of PANO AI cameras for early fire detection. He mentioned an upcoming meeting with the entity that manages these cameras to explore their potential use. Lt. DeDecker provided an overview of how this technology is utilized for rapid fire detection and response.

- **2026 Badge Pinning Ceremony**

Chief Sendelbach invited the Board to the 2026 LFRA Badge Pinning Ceremony, scheduled for January 22, 2026. This event will honor new hires and promotions within the LFRA.

- **North Carter Lake**

Chief Sendelbach discussed the current situation at North Carter Lake, where LFRA plans to hold a town hall meeting. The goal is to share information and collaborate with the community on fire safety and response strategies.

- **Joint Board / City Council Workshop**

Chief Sendelbach expressed his desire to organize a joint workshop involving the full Rural Board and the entire City Council. This workshop would focus on LFRA's strategic initiatives and foster collaboration between the entities.

- **High Risk Residences**

Chief Sendelbach discussed ongoing efforts to address high-risk residences, specifically mentioning the Caroline Court project. This initiative aims to improve safety and compliance in areas with significant fire risks.

- **Training**

Assistant Chief Ward reported on recent training activities, highlighting Night Live Fire training conducted in collaboration with the Berthoud Fire Protection District (BFPD). He also discussed Regional Command Team training, which enhances coordination and response capabilities.

- **Health & Wellness**

Chief Ward discussed a new focus group designed to streamline requests from the Safety Committee, LFRA fitness trainers, and Peer Support team. This group will recommend initiatives to the Executive Staff and assist in conducting necessary research.

- **Ladder Truck**

Chief Ward discussed the acquisition and rebranding of a ladder truck from BFPD, which is now in service. This addition ensures LFRA maintains its operational readiness and response capabilities.

- **Station 7 Art**

Chief Ward described the new art installation at Station 7, which features a historic siren that was used in the Big Thompson Canyon stations and recovered during the 2013 flood. The piece is nearly complete and will be dedicated during the 2026 Community Wildfire Education Day in May.

- **Community Education & Engagement**

Chief Ward highlighted LFRA's public education efforts, including participation in the Veteran's Day Parade, a KidsPak packing race with Subaru staff, a Safe Sitter class, and the Loveland Festival of Lights, which featured the Mack engine.

Chief Smith reported the following matters to the Board:

- **Operational Responses**

Chief Smith provided an update on recent operational activities, including a residential structure fire.

7. Executive Session

No Executive Session was needed.

8. Other Business for Board Consideration

Director Bukowski provided updates on recent developments within the Rural District. He announced that the Rural District has hired Public Alliance to manage District administrative functions, which were previously handled by LFRA staff, to prevent conflicts of interest. He expressed gratitude to Chief Sendelbach and his team for their support over the past few years. Additionally, the Rural District has implemented a temporary mill levy reduction to 8 mills, providing tax relief to residents due to its strong financial position. This reduction will offer an estimated savings of \$138 per year for a homeowner with a \$480,000 property. Despite the reduction, Director Bukowski assured the Board that the Rural District remains financially solid and capable of supporting LFRA initiatives. Chief Sendelbach highlighted the importance of maintaining strong partnerships between the Rural District and LFRA.

Director McFall thanked the Board for the invitation to the Guardian Awards, stating that he is honored to be part of the Board and looks forward to contributing to its mission and goals.

Adjournment:

With no further business to come before the Board, Chairman Swanty adjourned the meeting at 4:05 p.m.

The foregoing minutes, having been approved by the LFRA Board of Directors, constitute the official minutes of the meeting held on the date stated above.

Jeffrey M. Swanty, Chairman

Kristi Coleman, Secretary

Agenda Item Cover

Item No.: 2

Meeting Date: January 28, 2026

Prepared By: Andrea Smith, Finance Manager



TITLE

Consider a Motion to Reappoint Chris Klaas to the Consolidated Volunteer Firefighters Pension Board.

EXECUTIVE SUMMARY

This motion seeks to reappoint Chris Klaas to the Consolidated Volunteer Firefighters Pension Board.

BACKGROUND

Chris Klaas has volunteered to serve again on the Consolidated Volunteer Firefighters Pension Board. During the Volunteer Board's regular meeting on November 12, 2025, members voted to recommend Chris Klaas for reappointment to the LFRA Board. If appointed, Chris Klaas will serve a 3-year term expiring January 2029.

STAFF RECOMMENDATION

Staff recommends approval of the motion to reappoint Chris Klaas to the Consolidated Volunteer Firefighters Pension Board.

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

None

Agenda Item Cover

Item No.: 3

Meeting Date: January 28, 2026

Prepared By: Kristi Coleman, Business Support Professional



TITLE

Consider a Motion to Adopt Resolution R-180, Establishing the 2026 Board Meeting Location, Time and Dates, and Designating the Location for Posting Meeting Notices of the Loveland Fire Rescue Authority.

EXECUTIVE SUMMARY

There are four meeting logistics considerations by the LFRA Board annually: meeting dates, start time, meeting location, and meeting posting location. Approval of the attached Resolution will designate the LFRA.org website (<https://lfra.org/AgendaCenter>) as the primary location for posting all of the Loveland Fire Rescue Authority (LFRA) Board meeting notices, with the bulletin board immediately adjacent to the Loveland City Council Chambers located at 500 East 3rd Street, Loveland, Colorado, as the back-up location for posting all of the Loveland Fire Rescue Authority (LFRA) Board meeting notices. All meetings will be the last Wednesday of the month at 1:30 pm at the Bartholf Conference Room of the Fire Administration Building at 410 E. 5th Street, Loveland, Colorado.

BACKGROUND

Posting of Meeting Notices

C.R.S Section 24-6-402(2)(c), requires the LFRA Board to designate a location for the posting all Board meeting notices within the boundaries of the authority service area no less than twenty-four hours prior the holding of the meeting. The designated location will be the LFRA.org website (<https://lfra.org/AgendaCenter>), with the bulletin board immediately adjacent to the Loveland City Council Chambers located at 500 East 3rd Street, Loveland, Colorado, as the back-up location for posting in the event of internet service interruption.

Meeting Dates

Annually the LFRA Board is required to set meeting dates, times and locations.

The LFRA Bylaws Section 4 (b):

- b. The Board shall adopt annually by resolution a schedule of regular meetings that sets the dates, time and location of such meetings for the following year. A resolution setting the meeting dates, time and location for 2012 shall be adopted by the Board as soon as practicable.*

Agenda Item Cover

Item No.: 3

Meeting Date: January 28, 2026

Prepared By: Kristi Coleman, Business Support Professional



The calendar for the 2026 meetings is proposed to be:

January 28, 2026	May 27, 2026	September 30, 2026
February 25, 2026	June 24, 2026	October 28, 2026
March 25, 2026	July 29, 2026	November 18, 2026
April 29, 2026	August 26, 2026	December 16, 2026

Meeting Time

The LFRA Board meetings for 2025 had been held at 1:30PM and is proposed to continue in 2026.

Meeting Location

The meetings have been held at the Bartholf Conference Room of the Fire Administration Building. The existing meeting location meets the needs of meeting and award presentations.

STAFF RECOMMENDATION

Approve the Resolution as submitted, Standard Board Meeting Protocol

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

Resolution R-180

**RESOLUTION
BOARD OF DIRECTORS
LOVELAND FIRE RESCUE AUTHORITY**

A RESOLUTION: 1) APPROVING THE REGULAR BOARD OF DIRECTORS MEETING SCHEDULE FOR CALENDAR YEAR 2026; AND 2) DESIGNATING POSTING LOCATIONS FOR NOTICES OF REGULAR AND SPECIAL MEETINGS

WHEREAS, the Loveland Fire Rescue Authority ("**Authority**") is political subdivisions of the State of Colorado, duly established pursuant to that certain Amended and Restated Intergovernmental Agreement ("**IGA**") between the City of Loveland and the Loveland Rural Fire Protection District;

WHEREAS, the Authority's Board of Directors ("**Board**") conducts regular meetings during each calendar year as established by the Board. Furthermore, additional special meetings of the Board may be scheduled during each calendar year as the needs of the Authority require. Regular and special meetings of the Board may be held in a physical location or may be held telephonically, electronically, or by other means that do not include physical presence;

WHEREAS, pursuant to C.R.S. § 24-6-402(2)(c), the Authority is required to designate annually at the Board's first regular meeting of each calendar year the public place for posting notices of the Authority's regular and special Board meetings at least 24 hours prior to each meeting. The Authority may designate a public website as the place at which notices of the Authority's regular and special Board meetings will be posted at least 24 hours prior to such meeting;

WHEREAS, the Board believes it is in the best interests of the Authority and the citizens it serves:

- (a) that the Board be authorized to conduct its regular and special meetings either (i) at a physical location, (ii) at a physical location with telephonic or electronic attendance availability, or (iii) entirely telephonically or electronically, as the business needs and best interests of the Authority demands; and
- (b) that the Authority post notices of regular and special Board meetings online on the Authority's website, and, to the extent practicable, link the online Board meeting notices on social media platforms the Authority may utilize now or in the future, if any.

NOW, THEREFORE, be it resolved by the Board of Directors of the Loveland Fire Rescue Authority that:

- 1. Regular Board meetings for the calendar year 2026 shall be held on the following dates at 1:30 p.m.

January 28	May 27	September 30
February 25	June 24	October 28
March 25	July 29	November 18
April 29	August 26	December 16

Special meetings of the Board shall be held as often as the needs of the Authority require, upon notice to each Director.

2. The location of regular and special Board meetings may include (i) physical location at the Fire Administration Building, Bartholf Conference Room, 410 E. 5th Street, Loveland, CO, unless a different location is designated by the Board; (ii) a physical location with telephonic or electronic attendance availability, or (iii) an entirely telephonic or electronic location, as the business needs and best interests of the Authority demands.

3. Notices for meetings that will be held telephonically, electronically, or by other means not including physical presence shall include the method or procedure, including the conference number or link, by which members of the public can attend the meeting.

4. All notices of regular or special Board meetings shall be posted on the Authority's website at least 24 hours prior to each meeting at the following location:

<https://lfra.org/AgendaCenter>

To the extent practicable, (a) such notices shall be searchable by type of meeting, date of meeting, time of meeting, agenda contents, and any other category deemed appropriate by the Board, and (b) a link to the notices will also be posted on at least one of the social media platforms utilized by the Authority, if any.

5. In the event a meeting notice cannot be posted online due to internet service disruption, website unavailability, or other reason, the Authority designates the following location for physically posting a notice:

City of Loveland Municipal Building, 500 E. 3rd Street, Loveland, CO 80537

6. This Resolution supersedes and replaces all Resolutions and motions previously adopted or approved by the Board related to the schedule or location of 2026 regular or special Board meetings, or the posting of notices thereof, which Resolutions and motions are hereby rescinded and rendered null and void for all purposes.

ADOPTED this 28th day of January, 2026.

BY THE BOARD OF DIRECTORS
LOVELAND FIRE RESCUE AUTHORITY

President

Secretary

Agenda Item Cover

Item No.: 4

Meeting Date: January 28, 2026

Prepared By: Carie Dann, Fire Marshal



TITLE

Consider a Motion to Approve Resolution R-181 Adopting the 2026 Loveland Fire Rescue Authority Wildfire Resiliency Code.

EXECUTIVE SUMMARY

The Board is asked to consider and approve Resolution R-181, which adopts the 2026 Loveland Fire Rescue Authority Wildfire Resiliency Code. LFRA is currently enforcing Appendix O – Wildfire Risk Reduction of the 2021 International Fire Code. The 2026 LFRA Wildfire Code will replace Appendix O and will be a separate code from the 2024 International Fire Code, to support the development and implementation of the new statewide Colorado Wildfire Resiliency Code.

BACKGROUND

The new 2026 LFRA Wildfire Resiliency Code is a merger of the existing LFRA Wildfire Risk Reduction appendix from the 2021 IFC and the new statewide 2025 Colorado Wildfire Resilience Code, which was adopted by the state on July 1, 2025. Requirements pertain to construction hardening and site and area design (defensible space and fencing). The new State code is very similar to LFRA's existing requirements, which have been enforced since July 2023. All counties, municipalities, and fire protection districts in Colorado are required to adopt and implement the new State requirements.

STAFF RECOMMENDATION

Staff recommends approval of the Resolution.

FINANCIAL/ECONOMIC IMPACTS

None

ASSOCIATED STRATEGIC GOALS

Reduce risk to the community and LFRA personnel in the built environment

ATTACHMENTS

R-181 – Resolution Adopting 2026 Wildfire Resiliency Code

Exhibit A – 2026 Loveland Fire Rescue Authority Wildfire Resiliency Code

**RESOLUTION OF THE
BOARD OF DIRECTORS OF THE
LOVELAND FIRE RESCUE AUTHORITY**

RESOLUTION (1) ADOPTING THE 2026 LOVELAND FIRE RESCUE AUTHORITY WILDFIRE RESILIENCY CODE AS ADOPTED BY THE CITY OF LOVELAND, AND THE 2025 STATE OF COLORADO WILDFIRE RESILIENCY CODE AS ADOPTED BY THE TOWN OF JOHNSTOWN, AND (2) ACKNOWLEDGING LARIMER COUNTY'S ADOPTION OF THE 2025 STATE OF COLORADO WILDFIRE RESILIENCY CODE WITH LOCAL AMENDMENTS FOR ENFORCEMENT WITHIN THE UNINCORPORATED PORTIONS OF LARIMER COUNTY

WHEREAS, the Loveland Fire Rescue Authority ("**Authority**") is a political subdivision of the State of Colorado, established pursuant to the Amended and Restated Intergovernmental Agreement ("**Establishing IGA**") between the City of Loveland ("**City**") and the Loveland Rural Fire Protection District ("**District**") dated November 29, 2017, for the purpose of providing fire suppression, fire prevention and public education, rescue, extrication, hazardous materials, and emergency medical services within their joint jurisdiction and service area. The District's jurisdiction covers portions of Larimer County ("**County**") and the Town of Johnstown ("**Town**");

WHEREAS, Section 1.9(m) of the Establishing IGA authorizes the Authority to administer and enforce the fire codes adopted by the City and the District; however, pursuant to C.R.S. § 32-1-1002(1)(d), a fire code adopted by the District can only be enforced within the County and the Town if it is first approved by the County's Board of County Commissioners and the Town's Board of Trustees, respectively;

WHEREAS, on May 31, 2023, the Authority Board of Directors ("**Board**") approved Resolution R-156, adopting the 2021 Edition of the International Fire Code with the local amendments (collectively, "**2023 Fire Code**"), for enforcement within its jurisdiction. One of the local amendments to the 2023 Fire Code was Appendix O – Wildfire Risk Reduction, which focused on reducing wildfire risk based on construction hardening, landscaping, and fencing;

WHEREAS, on July 30, 2025, the Board approved Resolution R-175, adopting the 2024 Edition of the International Fire Code with local amendments (collectively, "**2025 Fire Code**"), for enforcement within its jurisdiction. However, the 2025 Fire Code omitted Appendix O, because Colorado Senate Bill SB23-166 had created a Wildfire Resiliency Code Board tasked with creating a statewide wildfire resiliency code that also sought to reduce the risk of wildfire through construction hardening and site and area design. The state Wildfire Resiliency Code ("**2025 State WRC**") was adopted by the Wildfire Resiliency Code Board on July 1, 2025;

WHEREAS, LFRA staff have prepared the 2026 Loveland Fire Rescue Authority Wildfire Resiliency Code ("**2026 LFRA WRC**"), attached hereto as Exhibit A, which combines the requirements of former Appendix O and the 2025 State WRC to create wildfire reduction measures at least as stringent as the 2025 State WRC, as is allowed by law;

WHEREAS, the City desires to adopt, and for LFRA to enforce, the 2026 LFRA WRC within the City's jurisdiction, while the Town has adopted, and desires for LFRA to enforce, the 2025 State WRC within the Town's jurisdiction. Separately, the County has adopted the 2025 State WRC with local amendments, which it will enforce directly within the unincorporated portions of the County; and

WHEREAS, by this Resolution, and pursuant to its Establishing IGA, the Authority Board desires to: (a) adopt the 2026 LFRA WRC to become enforceable within that portion of the Authority's jurisdiction that lies within the City immediately upon adoption of the 2026 LFRA WRC by the City Council, and (b) adopt the 2025 State WRC to be enforced within that portion of the Authority's jurisdiction that lies within the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND FIRE RESCUE AUTHORITY:

1. The 2026 LFRA WRC is hereby adopted as the Authority's wildfire resiliency code within that portion of the Authority's jurisdiction that lies within the City, to become enforceable immediately upon adoption of the 2026 LFRA WRC by City Council.

2. The 2025 State WRC is hereby adopted as the Authority's wildfire resiliency code within that portion of the Authority's jurisdiction that lies within the Town, to be enforceable immediately upon adoption of this Resolution.

3. The Authority acknowledges that the County has adopted the 2025 State WRC with local amendments as its wildfire resiliency code, and has elected to enforce such code directly. Accordingly, the Authority will not be involved in enforcement of the County's 2025 State WRC with local amendments within that portion of the Authority's jurisdiction that lies within the County's unincorporated areas.

4. As provided herein, the 2026 LFRA WRC and 2025 State WRC (together, the "**Wildfire Resiliency Codes**"), as applicable, shall be administered and enforced by the Authority's Fire Chief, or his/her authorized representative. For purposes of enforcing the Wildfire Resiliency Codes, the Authority's Fire Marshal is an authorized representative of the Fire Chief. This section shall not limit the designation of additional authorized representatives if the Fire Chief deems it necessary for the effective enforcement of the Wildfire Resiliency Codes.

5. Nothing contained in this Resolution shall be construed as modifying or limiting in any manner the powers, duties, and responsibilities of the Authority, or the Authority's Fire Chief, or his/her authorized representative(s), as provided by the Establishing IGA and all applicable federal, state, or local laws, rules, and ordinances, or common law ("**Applicable Laws**").

6. The Wildfire Resiliency Codes shall be interpreted in conformance with all Applicable Laws, and shall, to the extent possible, be interpreted in a manner that does not conflict with the building codes, regulations, and ordinances of the City or Town, as applicable.

7. If any provision of this Resolution or the attached 2026 LFRA WRC Wildfire Code is for any reason held to be invalid, that invalidity shall not affect the validity of the remaining provisions of this Resolution and the attached 2026 LFRA WRC. The Board of Directors expressly declares it would have adopted this Resolution and the attached 2026 LFRA WRC even if a provision contained in either this Resolution or the attached 2026 LFRA WRC is declared invalid.

APPROVED AND ADOPTED this 28th day of January, 2026.

BOARD OF DIRECTORS
LOVELAND FIRE RESCUE AUTHORITY

President

Secretary

EXHIBIT A

2026 LOVELAND FIRE RESCUE AUTHORITY
WILDFIRE RESILIENCY CODE



COLORADO
Wildfire
Resiliency
Code Board

2026

Loveland Fire Rescue Authority Wildfire Resiliency Code

Adopted **DATE**
Enforced **DATE**



COLORADO
Department of Public Safety



COLORADO
Division of Fire
Prevention & Control
Department of Public Safety

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History of the 2026 Loveland Fire Rescue Authority Wildfire Resiliency Code

In 2022, Loveland Fire Rescue Authority (LFRA) stood up a 25-member committee to consider measures to reduce the risk of wildfire danger in the LFRA jurisdiction. The committee represented a diverse group of professionals, representing the fire service, community development, builders and real estate, as well as City of Loveland and Larimer County employees. What came about was the creation and adoption of Appendix O – Wildfire Risk Reduction, adopted in 2023 as part of the 2021 International Fire Code. The LFRA code applied to new construction in the area designated as the Wildland Urban Interface (WUI), based on mapping and data from the 2023 Community Wildfire Protection Plan. This new code, which went into effect July 1, 2023, focused on reducing risk based on construction hardening, landscaping and fencing. In 2023, Colorado SB23-166 created a Wildfire Resiliency Code Board (WRCB) tasked with creating a statewide wildfire resiliency code. The 21 members, appointed by legislators, were from the fire service, insurance industry, forest service, municipal government, community development, architecture profession and wildfire consulting firms. The state Wildfire Resiliency Code (WRC) was completed in May 2025 and adopted by the WRCB on July 1, 2025. Like the LFRA code, the statewide code seeks to reduce the risk of wildfire through construction hardening, and site and area design.

This 2025 Loveland Fire Rescue Authority Wildfire Resiliency Code combines the requirements of Appendix O and the Colorado WRC, to create wildfire reduction measures at least as stringent as the WRC, as is allowed by law.

Attributions

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Chapter 1 - Scope and Administration

PART 1 GENERAL PROVISIONS

SECTION 101 SCOPE AND GENERAL REQUIREMENTS

101.1 Title. These regulations shall be known as the Loveland Fire Rescue Authority (LFRA) Wildfire Resiliency Code as adopted by the Loveland Fire Rescue Authority and City of Loveland, hereinafter referred to as “this code.”

101.1.1 Application of wildfire codes. This code is adopted and enforceable within those portions of LFRA’s jurisdiction that lie within the City of Loveland. Those portions of LFRA’s jurisdiction that lie within the Town of Johnstown and Larimer County are governed by separate wildfire resiliency codes adopted by the Town Council and the Board of County Commissioners, as applicable.

101.2 Scope. The provisions of this code shall apply to the construction, alteration, movement, repair, maintenance and use of any building, structure or premises that contain *occupiable* and/or *habitable space*, or change in use resulting in an occupiable and/or habitable space, unless excepted, within the *wildland-urban interface* areas of Colorado, as designated in this code. Buildings or conditions in existence at the time of the adoption of this code are allowed to have their use or occupancy continued, if such condition, use or occupancy was legal at the time of the adoption of this code, provided that such continued use does not constitute a distinct danger to life or property.

Buildings or structures moved into or within the jurisdiction shall comply with the provisions of this code for new buildings or structures.

101.2.1 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

101.2.2 Factory-built structures (nonresidential, residential, and tiny homes). Structure hardening provisions of this code for factory-built structures as defined by sections 24-32-3302(9), (10), (11), and (35), C.R.S., are in accordance with Rules adopted by the Division of Housing in 8 CCR 1302-1, Rule 2 Codes and Standards.

101.2.3 HUD code homes. Homes built to the Housing and Urban Development (HUD) Manufactured Home Construction and Safety Standards are exempt from structure hardening requirements on their first installation. Homes built to the HUD Manufactured Home Construction and Safety Standards which are moved into an applicable Wildfire Resiliency code area are subject to the provisions of this code as required by the authority having jurisdiction.

101.3 Purpose. The purpose of this code is to establish minimum regulations for the safeguarding of life and for property protection. Regulations in this code are intended to mitigate the risk to life and structures from intrusion of fire from wildland fire exposures and fire

exposures from adjacent structures and to mitigate structure fires from spreading to wildland fuels.

The unrestricted use of property in *wildland-urban interface* areas is a potential threat to life and property from fire and resulting erosion. Safeguards to prevent the occurrence of fires and to provide adequate fire protection facilities to control the spread of fire in *wildland-urban interface* areas shall be in accordance with this code.

This code shall supplement the jurisdiction's building and fire codes, if such codes have been adopted, to provide for special regulations to mitigate the fire- and life-safety hazards of the *wildland-urban interface* areas.

101.4 Retroactivity. The provisions of the code shall apply to conditions arising after the adoption thereof, conditions not legally in existence at the adoption of this code and conditions that, in the opinion of the *code official*, constitute a distinct hazard to life or property.

Exception: Provisions of this code that specifically apply to existing conditions are retroactive.

101.5 Additions or alterations. Additions or alterations shall be permitted to be made to any building or structure without requiring the existing building or structure to comply with all of the requirements of this code, provided that, when the work increases the footprint of the existing structure by 500 square feet or greater, the addition or alteration conforms to that required for a new building or structure.

Exception: Provisions of this code that specifically apply to existing conditions are retroactive.

Additions or alterations shall not be made to an existing building or structure that will cause the existing building or structure to be in violation of any of the provisions of this code nor shall such additions or alterations cause the existing building or structure to become unsafe. An unsafe condition shall be deemed to have been created if an addition or alteration will cause the existing building or structure to become structurally unsafe or overloaded; will not provide adequate access in compliance with the provisions of this code or will obstruct existing exits or access; will create a fire hazard; will reduce required fire resistance or will otherwise create conditions dangerous to human life.

101.6 Roof coverings. The *roof covering* on buildings or structures in existence prior to adoption of this code that are replaced or have 25 percent or more of the surface area of the roof replaced, or where work to reconstruct, alter, or repair the *roof covering* effectively replaces such material, shall require the entirety of the *roof covering* to be replaced with a *roof covering* required for new construction specified in Sections 403.2 through 403.2.2.

Exception: Existing *roof coverings* that are compliant with Section 403.2.

101.7 Exterior walls. The exterior walls of building or structures in existence prior to adoption of this code where 25 percent or more of the total exterior wall surface area is replaced, or where work to reconstruct, alter or repair the exterior walls effectively replaces the exterior wall material, shall require the entirety of the exterior wall surface area, including attachments, to be

replaced with materials required for new construction specified in Section 403.6 through 403.6.2 and the immediate zone within 5 feet of the structure shall be made to comply with Section 501.3 through 502.1.4

Exception: Existing exterior walls that are compliant with Section 404.3.

101.8 Maintenance. Buildings, structures, landscape materials, vegetation, *defensible space* or other devices or safeguards required by this code shall be maintained in conformance to the code edition under which installed. The owner or the owner's authorized agent shall be responsible for the maintenance of buildings, structures, landscape materials and vegetation.

SECTION 102 APPLICABILITY

102.1 General. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where, in any specific case, different sections of this code, or any other adopted code, specify different materials, methods of construction or other requirements, the most restrictive shall govern.

102.2 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

102.3 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

102.4 Referenced codes and standards. The codes and standards referenced in this code are listed throughout this code. Such codes and standards shall be considered as part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.4.1 and 102.4.2.

102.4.1 Conflicts. Where conflicts occur between provisions of this code and the referenced codes and standards, the provisions of this code shall govern.

102.4.2 Provisions in referenced codes and standards. Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced standard.

102.5 Subjects not regulated by this code. Where applicable standards or requirements are not set forth in this code, or are contained within other laws, codes, regulations, ordinances or policies adopted by the authority having jurisdiction, compliance with applicable standards of other nationally recognized safety standards, as *approved*, shall be deemed as prima facie evidence of compliance with the intent of this code. Nothing herein shall derogate from the authority of the *code official* to determine compliance with codes or standards for those activities or installations within the code official's jurisdiction or responsibility.

102.6 Matters not provided for. Requirements that are essential for the public safety of an existing or proposed activity, building or structure, or for the safety of the occupants thereof,

which are not specifically provided for by this code, shall be determined by the *code official* consistent with the necessity to establish the minimum requirements to safeguard the public health, safety and general welfare.

102.7 Partial invalidity. In the event that any part or provision of this code is held to be illegal or void, this shall not have the effect of making void or illegal any of the other parts or provisions.

102.8 Existing conditions. The legal occupancy or use of any structure or condition existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code, the *International Fire Code* or the *International Property Maintenance Code*, or as is deemed necessary by the *code official* for the general safety and welfare of the occupants and the public.

102.9 Historic structures. A variance is authorized to be issued for the repair or rehabilitation of a historic structure or construction of a contributing structure upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure, and the variance is the minimum necessary to preserve the historic character and design of the structure, within the spirit of this code.

Exception: Within wildfire hazard areas, historic structures that do not meet one or more of the following designations:

1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.
2. Determined as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as a historic district.
3. Designated as historic under a state or local historic preservation program.

102.9.1 Historic preservation exemption. The authority having jurisdiction may establish a historic preservation exemption or exemptions in their jurisdiction that consists of the spirit and intent of this code.

102.10 Work exempt from permit under this code. Exemptions from code requirements shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of the jurisdiction. Compliance with this code shall not be required for the following:

1. Interior alterations of existing structures.
2. Additions that do not increase the footprint of a structure by more than 500 square feet.
3. The reconstruction, replacement, alteration, or repair of the exterior walls of an existing building, when less than 25 percent of the surface area of all exterior walls is affected.
4. The reconstruction, replacement, alteration, or repair of the exterior *roof covering* of an existing building, when less than 25 percent of the surface area of the exterior *roof covering* or an attachment thereto is affected.

5. Alterations or repairs to the exterior of an existing structure, or an attachment to it, when less than 25 percent of the exterior of the structure is affected by the alteration or repair.
6. Painting, staining and similar maintenance or restorative work.
7. One-story detached accessory, nonhabitable structures, such as tool and storage sheds, playhouses and similar uses, provided that the floor area does not exceed 120 square feet and the structure is located greater than or equal to 10 feet from the nearest adjacent occupiable structure.
8. *Accessory structures* and buildings of an accessory character classified as Utility and Miscellaneous Group U (including Agricultural Structures) located more than 50 feet from a structure containing *occupiable* or *habitable space*.
9. Fences located more than 8 feet from a habitable structure.
10. Any 35-acre parcel with only one residential structure on it that does not abut a residential or commercial area.

PART 2 ADMINISTRATION AND ENFORCEMENT SECTION

103 CODE COMPLIANCE AGENCY

103.1 Creation of agency. The Loveland Fire Rescue Authority is hereby designated to enforce the code and the official in charge thereof shall be known as the *code official*. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

103.2 Appointment. The *code official* shall be appointed by the chief appointing authority of the jurisdiction.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the *code official* shall have the authority to appoint a deputy *code official*, other related technical officers, inspectors and other employees. Such employees shall have powers as delegated by the *code official*.

SECTION 104 DUTIES AND POWERS OF THE CODE OFFICIAL

104.1 Powers and duties of the code official. The *code official* is hereby authorized to enforce the provisions of this code.

104.2 Determination of compliance. The *code official* shall have the authority to determine compliance with this code, to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures:

1. Shall be in compliance with the intent and purpose of this code.
2. Shall not have the effect of waiving requirements specifically provided for in this code.

104.2.1 Technical assistance. To determine compliance with this code, the *code official* is authorized to require the owner, the owner's authorized agent or the person in possession or control of the building or premises to provide a technical opinion and report.

104.2.1.1 Costs. A technical opinion and report shall be provided without charge to the jurisdiction.

104.2.1.2 Preparer qualifications. The technical opinion and report shall be prepared by a qualified engineer, specialist, laboratory or fire safety specialty organization acceptable to the *code official*. The *code official* is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

104.2.1.3 Content. The technical opinion and report shall analyze the properties of the design, operation or use of the building or premises, the facilities and appurtenances situated thereon and fuel management to identify and propose necessary recommendations.

104.2.1.4 Tests. Where there is insufficient evidence of compliance with the provisions of this code, the *code official* shall have the authority to require tests as evidence of compliance. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized test standards, the *code official* shall approve the testing procedures. Such tests shall be performed by a party acceptable to the *code official*.

104.2.2 Alternative materials, design and methods. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*.

104.2.2.1 Approval authority. An alternative material, design or method shall be *approved* where the *code official* finds that the proposed alternative is satisfactory and complies with Sections 104.2.2.2 through 104.2.2.7, as applicable.

104.2.2.2 Application and disposition. Where required, a request to use an alternative material, design or method of construction shall be submitted in writing to the *code official* for approval. Where the alternative material, design or method of construction is not approved, the *code official* shall respond in writing, stating the reasons the alternative was not approved.

104.2.2.3 Compliance with code intent. An alternative material, design or method of construction shall comply with the intent of the provisions of this code.

104.2.2.4 Equivalency criteria. An alternative material, design or method of construction shall, for the purpose intended, be not less than the equivalent of that prescribed in this code with respect to all of the following, as applicable:

1. Quality.
2. Strength.
3. Effectiveness.
4. Durability.
5. Safety, other than fire safety.
6. Fire safety.

104.2.2.5 Tests. Tests conducted to demonstrate equivalency in support of an alternative material, design or method of construction application shall be of a scale that is sufficient to predict performance of the end use configuration. Tests shall be performed by a party acceptable to the *code official*.

104.2.2.5.1 Fire tests. Tests conducted to demonstrate equivalent fire safety in support of an alternative material, design or method of construction application shall be of a scale that is sufficient to predict fire safety performance of the end use configuration. Tests shall be performed by a party acceptable to the *code official*.

104.2.2.6 Reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall comply with Sections 104.2.2.6.1 and 104.2.2.6.2.

104.2.2.6.1 Evaluation reports. Evaluation reports shall be issued by an *approved* agency and use of the evaluation report shall require approval by the *code official* for the installation. The alternate material, design or method of construction and product evaluated shall be within the scope of the *code official's* recognition of the *approved* agency. Criteria used for the evaluation shall be identified within the report and, where required, provided to the *code official*.

104.2.2.6.2 Other reports. Reports not complying with Section 104.2.2.6.1 shall describe criteria, including but not limited to any referenced testing or analysis, used to determine compliance with code intent and justify code equivalence. The report shall be prepared by a qualified engineer, specialist, laboratory or fire safety specialty organization acceptable to the *code official*. The *code official* is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

104.2.2.7 Peer review. The *code official* is authorized to require submittal of a peer review report in conjunction with a request to use an alternative material, design or

method of construction, prepared by a peer reviewer that is *approved* by the *code official*.

104.2.3 Modifications. Where there are practical difficulties involved in carrying out the provisions of this code, the *code official* shall have the authority to grant modifications for individual cases, provided that the *code official* shall first find that one or more special individual reasons make the strict letter of this code impractical, that the modification is in conformance with the intent and purpose of this code, and that such modification does not lessen health, life and fire safety requirements. The details of the written request and action granting modifications shall be recorded and entered into the files of the code enforcement agency.

104.3 Applications and permits. The *code official* is authorized to receive applications, review construction documents and issue permits for construction regulated by this code, issue permits for operations regulated by this code, inspect the premises for which such permits have been issued and enforce compliance with the provisions of this code. Permitting shall comply with Section 105 of the 2024 International Fire Code as locally adopted.

104.4 Access to Property. For the purpose of inspecting and enforcing the provisions of this code and the terms and conditions of any permit issued under this code, the *code official* is authorized to enter upon private property at reasonable times and upon reasonable notice for the purpose of determining compliance with this code and to evaluate conditions relative to the permit application.

104.4.1 Authorization. The owner or occupant of the property having a permit under this code shall allow the *code official* access to the property to perform the required inspections. If access is denied, the *code official* shall apply to the Court with jurisdiction to seek authority to access the property.

104.5 Identification. The *code official* shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

104.6 Notices and orders. The *code official* shall issue all necessary notices or orders to ensure compliance with this code.

104.7 Official records. The *code official* shall keep official records as required by Sections 104.7.1 through 104.7.5. Such official records shall be retained for not less than 5 years or for as long as the structure or activity to which such records relate remains in existence, unless otherwise provided by other regulations.

104.7.1 Approvals. A record of approvals shall be maintained by the *code official* and shall be available for public inspection during business hours in accordance with applicable laws.

104.7.2 Inspections. The *code official* shall keep a record of each inspection made, including notices and orders issued, showing the findings and disposition of each.

104.7.3 Code alternatives and modifications. Application for alternative materials, design and methods of construction and equipment in accordance with Section 104.2.2; modifications in accordance with Section 104.2.3; and documentation of the final decision of the *code official* for either shall be in writing and shall be retained in the official records.

104.7.4 Tests. The *code official* shall keep a record of tests conducted to comply with Sections 104.2.1.4 and 104.2.2.5.

104.7.5 Fees. The *code official* shall keep a record of fees collected and refunded in accordance with Section 106.

104.8 Liability. The *code official*, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered personally liable, either civilly or criminally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of any act or omission in the discharge of official duties.

104.8.1 Legal defense. Any suit or criminal complaint instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code or other laws or ordinances implemented through the enforcement of this code shall be defended by legal representatives of the jurisdiction until final termination of the proceedings. The *code official* or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

104.9 Approved materials and equipment. Materials, equipment and devices approved by the *code official* shall be constructed and installed in accordance with such approval.

104.9.1 Materials and equipment reuse. Materials, equipment and devices shall not be reused unless such elements are in good working order and *approved*.

104.10 Other agencies. When requested to do so by the *code official*, other officials of this jurisdiction shall assist and cooperate with the *code official* in the discharge of the duties required by this code.

SECTION 105 TEMPORARY USES, EQUIPMENT AND SYSTEMS

105.1 General. The *code official* is authorized to issue a permit for temporary uses, equipment and systems. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The *code official* is authorized to grant extensions for demonstrated cause.

105.2 Conformance. Temporary uses, equipment and systems shall conform to the requirements of this code as necessary to ensure health, safety and general welfare.

105.3 Temporary service utilities. The *code official* is authorized to give permission to temporarily supply service utilities.

105.4 Termination of approval. The *code official* is authorized to terminate such permit for temporary uses, equipment and systems and to order the same to be discontinued.

SECTION 106 FEES

106.1 General. LFRA has the authority to impose fees for permit plan review and inspections, according to the Consolidated Fee Schedule. A permit shall not be issued until full payment has been received by LFRA.

SECTION 107 STOP WORK ORDER

107.1 Authority. Where the *code official* finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the *code official* is authorized to issue a stop work order.

107.2 Issuance. The stop work order shall be in writing and shall be given to the owner of the property, the owner's authorized agent or the person performing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

107.3 Emergencies. Where an emergency exists, the *code official* shall not be required to give a written notice prior to stopping the work.

107.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to fines established by the authority having jurisdiction.

Chapter 2 - Definitions

SECTION 201 GENERAL

201.1 Scope. Unless otherwise expressly stated, the following words and terms shall, for the purposes of this code, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; and the singular number includes the plural and the plural the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in other International Codes, such terms shall have the meanings ascribed to them as in those codes.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have their ordinarily accepted meanings such as the context implies.

SECTION 202 DEFINITIONS

ACCESSORY STRUCTURE. A building or structure used to shelter or support any material, equipment, chattel or occupancy other than a habitable building.

AGRICULTURAL BUILDING. A structure designed and constructed to house farm implements, hay, grain, poultry, livestock or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated or packaged, nor shall it be a place used by the public.

APPROVED. Acceptable to the *code official*.

AUTHORITY HAVING JURISDICTION (AHJ). An organization, office or individual responsible for enforcing the requirements of a code or standard, or for approving equipment, materials, installations or processes.

BUILDING. Any structure intended for supporting or sheltering any occupancy.

CLASS A TESTS. Class A Tests are applicable to *roof coverings* that are expected to be effective against severe fire exposure, afford a high degree of fire protection to the *roof deck*, do not slip from position, and are not expected to present a flying brand hazard.

COMMUNITY WILDFIRE PROTECTION PLAN (CWPP). A collaborative plan developed by a community in an effort to reduce wildfire risk. The plan identifies and prioritizes areas for hazardous fuel reduction treatments to protect communities and essential infrastructure, and procedures to reduce structural ignitability.

CODE OFFICIAL. The official designated by the jurisdiction to interpret and enforce this code, or the *code official's* authorized representative.

DEFENSIBLE SPACE. An area either natural or man-made, where material capable of allowing a fire to spread unchecked has been treated, cleared or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur.

EMBELLISHMENTS. Elements incorporated in design and construction for ornamental or decorative purpose that are not integral to the structure or structural support.

FIRE-RESISTANCE-RATED CONSTRUCTION. The use of materials and systems in the design and construction of a building or structure to safeguard against the spread of fire within a building or structure and the spread of fire to or from buildings or structures to the *wildland-urban interface* area.

FIRE-RETARDANT-TREATED WOOD. Any wood product that, when impregnated with chemicals by a pressure process or other means during manufacture, shall have, when tested in accordance with ASTM E84 or UL 723, a listed *flame spread index* of 25 or less. The ASTM E84 or UL723 test shall be continued for an additional 20-minute period and the flame front shall not progress more than 10.5 feet beyond the centerline of the burners at any time during the test.

FLAME SPREAD INDEX. A comparative measure, expressed as a dimensionless number, derived from visual measurements of the spread of flame versus time for a material tested in accordance with ASTM E84.

FUEL MODIFICATION. A method of modifying fuel load by reducing the amount of nonfire-resistive vegetation or altering the type of vegetation to reduce the fuel load.

HABITABLE SPACE. A space in a building for living, sleeping, eating or cooking.

HEAVY TIMBER CONSTRUCTION. As described in Section 602.4 of the 2024 *International Building Code*.

HOME IGNITION ZONE. The home and the area around the home (or structure). The HIZ takes into account both the potential of the structure to ignite and the quality of *defensible space* surrounding it.

IGNITION-RESISTANT BUILDING MATERIAL. A type of building material that resists ignition or sustained flaming combustion sufficiently so as to reduce losses from wildfire exposure of burning embers and small flames.

IGNITION-RESISTANT VEGETATION. Plants that are less likely to readily ignite from a flame or other ignition source and produce fewer embers. While they can still be damaged by fire, their foliage and stems do not significantly contribute to the intensity of the fire.

LOG WALL CONSTRUCTION. A type of construction in which exterior walls are

constructed of solid wood members and where the smallest horizontal dimension of each solid wood member is not less than 6 inches. Log wall construction shall follow requirements of the 2022 ICC 400 Standard on the Design and Construction of Log Structures.

MULTILAYERED GLAZED PANELS. Window or door assemblies that consist of two or more independently glazed panels installed parallel to each other, having a sealed air gap in between, within a frame designed to fill completely the window or door opening in which the assembly is intended to be installed.

NONCOMBUSTIBLE. As applied to building construction material means a material that, in the form in which it is used, is either one of the following:

1. Material of which no part will ignite and burn when subjected to fire.
2. Any material conforming to ASTM E136 shall be considered noncombustible within the meaning of this section.
3. For the purposes of this code, fire-rated gypsum board tested in accordance with ASTM C1396 with no less than a 1-hour fire-resistance-rating with fire exposure from the outside only is considered a noncombustible material.

OCCUPIABLE SPACE. A room or enclosed space designed for human occupancy in which individuals congregate for amusement, education or similar purposes or in which occupants are engaged at labor.

ROOF ASSEMBLY. A system designed to provide weather protection and resistance to design loads. The system consists of a *roof covering* and *roof deck* or a single component serving as both the *roof covering* and the *roof deck*. A *roof assembly* can include an underlayment, thermal barrier, ignition barrier, insulation or a vapor retarder.

ROOF COVERING. The covering applied to the *roof deck* for weather resistance, fire classification or appearance.

ROOF DECK. The flat or sloped surface not including its supporting members or vertical supports.

SLOPE. The variation of terrain from the horizontal; the number of feet rise or fall per 100 feet measured horizontally, expressed as a percentage.

STRUCTURE. That which is built or constructed.

STRUCTURE IGNITION ZONE. Structure Ignition Zone is the structure and the area around the structure (or home). The SIZ takes into account both the potential of the structure to ignite and the quality of *defensible space* surrounding it.

TREE CROWN. The primary and secondary branches growing out from the main stem, together with twigs and foliage.

WILDLAND-URBAN INTERFACE. That geographical area where structures and other human development meets or intermingles with wildland or vegetative fuels.

Chapter 3 - Wildfire Hazard Identification

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter provide methodology to establish and record wildfire hazard based on the findings of fact to be regulated by this code.

301.2 Objective. The objective of this chapter is to provide simple baseline criteria for determining *wildland-urban interface* areas based on the wildfire hazard.

SECTION 302 WILDLAND-URBAN INTERFACE AREA DESIGNATIONS

302.1 Declaration. The AHJ shall declare the *wildland-urban interface* areas within the jurisdiction as defined by this code. The *wildland-urban interface* areas shall be based on findings of fact.

SECTION 303 MAPPING AND APPLICABILITY

303.1 Mapping of wildfire hazard areas. Wildfire hazard areas shall be recorded on official maps. These maps identify areas subject to the provisions of this code and shall be available for public inspection through an accessible online platform and at designated local government offices.

303.1.1 Map. These maps shall be based on a combination of factors including, but not limited to, vegetative fuels, topography, local weather patterns, fire behavior modeling data, historic fires, firefighting vehicle access and evacuation routes.

303.1.2 Locally developed mapping. The AHJ may develop and adopt local maps designating wildfire hazard and *fire intensity classifications* within its jurisdictional boundaries in accordance with Sections 303.1 through 303.4.

303.2 LFRA wildfire hazard area. LFRA utilizes data from the 2023 CWPP and the Colorado Wildfire Resiliency Code (WRC) to designate wildfire hazard areas. Generally, the wildfire hazard area is located west of Wilson Avenue, and west of Taft Avenue north of West 57th Street in Loveland, Colo.

303.3 Additional hazard areas. In addition to the hazard area described in 303.2, there are several areas identified as wildfire risk areas based on the 2025 Colorado Wildfire Resiliency Code State Map.

303.4 Applicable requirements. Properties determined by the code official to be in a wildfire hazard area shall meet all applicable requirements of this code.

SECTION 304 GROUND-TRUTHING

304.1 Purpose. This section establishes a process for owners or the owners' authorized representative to request a ground-truthing review of their property's Wildfire Hazard or *fire*

intensity classification as identified on state or locally adopted maps. The intent is to provide an opportunity to verify that mapping accurately reflects current, site-specific conditions.

304.2 Determination of wildfire hazard and code requirements. As determined by the *code official*, the wildfire hazard area and associated requirements shall be based on a review of the vegetative fuels on the parcel and within 300 feet of the parcel boundary, criteria as described in the LFRA CWPP, including but not limited to topography, local weather patterns and fire behavior modeling data.

304.2.1 Code official determination. The wildfire hazard determination shall be made based on existing conditions or conditions that have been established by a development plan approved by the local jurisdiction. Technical documentation shall be submitted in support of such request by a qualified wildfire professional and in accordance with Section 104.2.

304.2.2 Responsibility. Prior to property development, the property owner(s) or owners' authorized representative shall be responsible for submitting the request to the fire code official for review and determination of wildfire hazard area.

Chapter 4 - Structure Hardening

SECTION 401 GENERAL

401.1 Scope. Exterior design and construction of new buildings and structures within the *wildland-urban interface* areas of Colorado shall be constructed in accordance with this chapter.

Exceptions:

1. Buildings of an accessory character classified as Group U occupancy (including *agricultural buildings*) of any size located at least 50 feet from a structure containing *occupiable* or *habitable space*.
2. One-story detached accessory, nonhabitable structures, such as tool and storage sheds, playhouses and similar uses, provided that the floor area does not exceed 120 square feet and the structure is located greater than or equal to 10 feet from the nearest adjacent occupiable structure.
3. The reconstruction, replacement, alteration, or repair of the exterior walls of an existing building, when less than 25 percent of the surface area of all exterior walls is affected.
4. The reconstruction, replacement, alteration, or repair of the exterior *roof covering* of an existing building, when less than 25 percent of the surface area of the exterior *roof covering* or an attachment thereto is affected.
5. Alterations or repairs to the exterior of an existing structure, or an attachment to it, when less than twenty-five percent of the exterior of the structure is affected by the alteration or repair.
6. Additions that do not increase the footprint of a structure by more than 500 square feet.

SECTION 402 BUILDING MATERIAL

402.1 Building material. Building materials shall comply with any one of the requirements in Section 402.2 through 402.4.

402.2 Noncombustible material. *Noncombustible* material shall comply with the definition of *noncombustible* materials in Section 202.

402.3 Fire-retardant-treated wood. *Fire-retardant-treated wood* shall be identified for exterior use and shall meet the requirements of Section 2303.2 of the 2024 *International Building Code*.

402.4 Ignition-resistant building material. Material shall be tested on the front and back faces in accordance with the extended ASTM E84 or UL 723 test, for a total test period of 30 minutes, or with the ASTM E2768 test. The materials shall bear identification showing the fire test results. Panel products shall be tested with a ripped or cut longitudinal gap of 1/8 inch. The materials, when tested in accordance with the test procedures set forth in ASTM E84 or UL 723

for a test period of 30 minutes, or with ASTM E2768, shall comply with Sections 402.4.1 through 402.4.3.3. Materials or products which melt, drip or delaminate to the extent that the flame front is interrupted are not permitted.

Exception: Materials composed of a combustible core and a noncombustible exterior covering made from either aluminum at a minimum 0.019 inch thickness or corrosion-resistant steel at a minimum 0.0149 inch thickness shall not be required to be tested with a ripped or cut longitudinal gap.

402.4.1 Flame spread. The material shall exhibit a *flame spread index* not exceeding 25.

402.4.2 Flame front. The material shall exhibit a flame front that does not progress more than 10 feet 6 inches beyond the centerline of the burner at any time during the test.

402.4.3 Weathering. *Ignition-resistant building materials* shall maintain their performance in accordance with this section under conditions of use. The materials shall meet the performance requirements for weathering (including exposure to temperature, moisture and ultraviolet radiation) contained in Sections 402.4.3.1 through 402.4.3.3, as applicable to the materials and conditions of use.

402.4.3.1 Evaluation requirements for weathering. Fire-retardant-treated wood, wood-plastic composite materials and plastic lumber materials shall be evaluated after weathering in accordance with Method A “Test Method for Accelerated Weathering of Fire-Retardant-Treated Wood for Fire Testing” in ASTM D2898.

402.4.3.2 Wood-plastic composite materials. Wood-plastic composite materials shall also demonstrate acceptable fire performance after weathering by the following procedure: first testing in accordance with ASTM E1354 at an incident heat flux of 50 kW/m² in the horizontal orientation, then weathering in accordance with ASTM D7032 and then retesting in accordance with ASTM E1354 and exhibiting an increase of no more than 10 percent in peak rate of heat release when compared to the peak heat release rate of the nonweathered material.

402.4.3.3 Plastic lumber materials. Plastic lumber materials shall also demonstrate acceptable fire performance after weathering by the following procedure: first testing in accordance with ASTM E1354 at an incident heat flux of 50 kW/m² in the horizontal orientation, then weathering in accordance with ASTM D6662 and then retesting in accordance with ASTM E1354 and exhibiting an increase of no more than 10 percent in peak rate of heat release when compared to the peak heat release rate of the nonweathered material.

SECTION 403 STRUCTURE HARDENING

403.1 General. Structure hardening shall be in accordance with Sections 403.2 through 403.13 and shall apply to buildings and structures hereafter constructed, modified or relocated into or within areas of the *wildland-urban interface*. See also Sections 101.6 and 101.7.

403.2 Roofing. Roofs shall have a *roof covering* or *roof assembly* classified as Class A when tested in accordance with ASTM E108 or UL 790.

403.2.1 Flame and ember protection of roofs. For roof assemblies where the roof covering profile creates a space between the roof covering and roof deck, the space shall resist the entry of flames and embers by one or more of the following methods:

1. Firestopping with noncombustible material of the space between the roof covering and the roof deck.
2. Installation of one layer of cap sheet complying with ASTM D3909 over the combustible roof deck.
3. Installation of a listed Class A classified roof assembly.

403.2.2 Roof valley flashings. Valley flashings shall be not less than 0.019 inch (No. 26 galvanized sheet gage) corrosion-resistant metal installed over a minimum 36-inch-wide underlayment consisting of one layer of cap sheet complying with ASTM D3909 running the full length of the valley.

403.3 Gutters and downspouts. Gutters and downspouts shall be constructed of *noncombustible* material.

403.4 Ventilation Openings. Ventilation openings for enclosed attics, enclosed rafter spaces, and underfloor spaces shall be in accordance with Section 403.4.1 or Section 403.4.2 as applicable.

403.4.1 Performance Requirements. Ventilation openings shall be fully covered with listed vents, tested in accordance with ASTM E2886, to demonstrate compliance with all the following requirements:

1. There shall be no flaming ignition of the cotton material during the Ember Intrusion Test.
2. There shall be no flaming ignition during the Integrity Test portion of the Flame Intrusion Test.
3. The maximum temperature of the unexposed side of the vent shall not exceed 662°F (350°C).

403.4.2 Prescriptive Requirements. Ventilation openings for enclosed attics, enclosed rafter spaces, and underfloor spaces shall be covered with *noncombustible* corrosion-resistant mesh with openings not to exceed 1/8-inch.

403.5 Protection of eaves. Eaves and soffits shall be protected on the exposed underside by *noncombustible material*, *ignition-resistant materials*, or by materials approved for not less than 1-hour *fire-resistance-rated construction*, 5/8-inch *Type X drywall*, 2-inch nominal dimension lumber, or 1 inch nominal *fire-retardant-treated wood* or 3/4 inch nominal fire-

retardant-treated plywood, identified for exterior use and meeting the requirements of Section 2303.2 of the 2024 *International Building Code*. Fascias are required and shall be protected on the backside by *noncombustible material*, *ignition-resistant materials*, or by materials approved for not less than 1-hour *fire-resistance-rated construction*, *5/8-inch Type X drywall*, or 2- inch nominal dimension lumber.

403.6 Exterior walls. Exterior walls of buildings or structures shall be constructed with one of the following methods:

1. Exterior wall assemblies with a minimum of 1-hour fire-resistance rating, rated for exposure on the exterior side.
2. *Approved noncombustible materials*.
3. *Heavy timber or log wall construction*.
4. *Noncombustible materials* complying with Section 402.2 on the exterior side.
5. *Fire-retardant treated wood* complying with Section 402.3 on the exterior side. The *fire-retardant-treated wood* shall be labeled for exterior use and meet the requirements of Section 2303.2 of the 2024 *International Building Code*.
6. Ignition-resistant materials complying with Section 402.4 on the exterior side.

Such material shall extend from the top of the foundation to the underside of the eave or the underside of the roof sheathing.

Exceptions:

1. Exterior wall *embellishments* and architectural trim (exclusive of trim on exterior windows and doors) not to exceed 5 percent of the square footage of the exterior wall.
2. Roof or wall top cornice projections and similar assemblies.
3. Solid wood rafter tails and solid wood blocking installed between rafters having minimum dimension 2 inch nominal.

403.6.1 Exterior wall coverings. Exterior wall coverings shall be limited to the following:

1. *Noncombustible materials*.
2. *Fire-retardant-treated wood*.
3. *Ignition-resistant building materials*.

Exception: Where options 1 or 2 in section 403.6 are used, vinyl siding may be used as an exterior covering.

403.6.2 Flashing. A minimum of 6 inches of metal flashing or *noncombustible material* applied vertically between the wall sheathing and the exterior cladding shall be installed at the ground, decking, and roof intersections.

Combustible sheathing products exposed by the gap created at the base of the exterior walls, posts, or columns must be protected with *noncombustible material* or *ignition-resistant building materials* while still permitting drainage and moisture control from behind exterior cladding.

403.7 Underfloor enclosure. Buildings or structures shall have underfloor areas enclosed to the ground or comply with exterior walls in accordance with Section 403.6.

403.8 Decking. Unenclosed decks shall have the deck walking surface constructed of one of the

following:

1. *Approved noncombustible* materials
2. Class A rated material

Exception: Composite decking material with a minimum of Class B rating

3. *Fire-retardant-treated wood* identified for exterior use and meeting the requirements of Section 2303.2 of the 2024 *International Building Code*
4. *Ignition-resistant building materials* in accordance with Section 402.4.

403.9 Appendages and projections. Appendages and projections shall be constructed in accordance with Section 403.6.

403.10 Exterior glazing. Exterior windows, window walls and glazed doors, windows within exterior doors, and skylights shall be tempered glass, *multilayered glazed panels*, glass block or have a fire protection rating of not less than 20 minutes.

403.11 Exterior doors. Exterior doors shall be *approved noncombustible* construction, solid core wood not less than 1 ¾-inches thick, or have a fire protection rating of not less than 20 minutes. Windows within doors and glazed doors shall be in accordance with Section 403.10.

Exception: Vehicle access doors.

403.12 Vehicle access door perimeter gap. Exterior vehicle access doors shall resist the intrusion of embers from entering by preventing gaps between doors and door openings, at the head, sill, and jamb of doors from exceeding ⅛ inch as approved by the AHJ.

Gaps between doors and door openings shall be controlled by one of the following methods:

1. Weather-stripping products made of materials that: (a) have been tested for tensile strength in accordance with ASTM D638 (Standard Test Method for Tensile Properties of Plastics) after exposure to ASTM G155 (Standard Practice for Operating Xenon Arc Light Apparatus for Exposure of Non-Metallic Materials) for a period of 2,000 hours, when the maximum allowable difference in tensile strength values between exposed and non-exposed samples does not exceed 10 percent; and (b) exhibit a V-2 or better flammability rating when tested to UL 94 (Standards for Tests for Flammability of Plastic Materials for Parts in Devices and Appliances).
2. Door overlaps onto jambs and headers.
3. Garage door jambs and headers covered with metal flashing.

403.13 Detached accessory structures. Detached *accessory structures* located less than 50 feet from a building containing *habitable* or *occupiable space* shall have exterior walls constructed in accordance with Sections 403.6 through 403.6.2.

403.13.1 Underfloor areas. Where the detached structure is located and constructed so that the structure or any portion thereof projects over a descending *slope* surface greater than 10 percent, the area below the structure shall have underfloor areas enclosed to within 6 inches of the ground, with exterior wall construction in accordance with Section 403.6 or underfloor protection in accordance with Section 403.7 or with ⅛-inch metal corrosion-resistant screen with a hardened zone within 5 feet.

Exception: The enclosure shall not be required where the underside of exposed floors and exposed structural columns, beams and supporting walls are protected as required for exterior 1-hour *fire-resistance-rated construction, heavy timber construction, noncombustible* materials on the exterior side, or *fire-retardant-treated wood* on the exterior side. The *fire-retardant-treated wood* shall be labeled for exterior use and meet the requirements of Section 2303.2 of the 2024 *International Building Code*.

Chapter 5 - Site and Area Requirements

SECTION 501 GENERAL

501.1 Scope. The provisions of this chapter shall apply to parcels subject to this code.

501.2 Reference. As needed, the *code official* shall refer to the Home Ignition Zone (HIZ) Guide as developed by the Colorado State Forest Service (https://csfs.colostate.edu/wp-content/uploads/2021/04/2021_CSFS_HIZGuide_Web.pdf). Where conflicts occur between provisions of this code and the HIZ Guide, the provisions of this code shall govern. The provisions of this code, as applicable, shall take precedence over the provisions in the referenced standard.

501.3 Required plantings. LFRA recommends that plantings and landscape vegetation be classified as ignition-resistant, drought-resistant and native to the area, such as those listed on Fact Sheet 6.303 *Fire-resistant Landscaping* published by the Colorado State Forest Service and Colorado State University Extension Service (Revised November 2024). This applies to vegetation in all Ignition Zones (Immediate, Intermediate and Expanded).

SECTION 502 REQUIREMENTS

502.1 Structure Ignition Zone 1 (0-5 feet): Immediate Zone

502.1.1 Objective. This zone is designed to reduce or eliminate ember ignition and direct flame contact with the structure, decks, stairs, and attachments.

502.1.2 Materials. Only *noncombustible*, hard-surface materials are allowed in this zone, such as rock, gravel, sand, concrete, bare earth and/or stone/concrete pavers.

502.1.3 Plantings. Remove all plantings including shrubs, slash, combustible mulch and other woody debris.

502.1.4 Trees. There shall be no planting of new trees in the immediate zone. Mature trees of no less than 10-inch diameter at 4.5 feet above ground level may be maintained. *Tree crowns* extending to within 10 feet of any structure shall be pruned to maintain a minimum clearance of 10 feet.

Prune tree branches to a height of 6-10 feet from the ground or a third of the total height of the tree, whichever is less.

502.2 Structure Ignition Zone 2 (5-30 feet) Intermediate Zone

502.2.1 Objective. This zone is designed to give an approaching fire less fuel, which will help reduce its intensity as it gets nearer to structures.

502.2.1 Dead Materials. Within the *fuel modification* area, hazardous dead plant material must be removed from live vegetation.

502.2.2 Fuels Accumulation. Avoid large accumulations of surface fuels such as logs, branches, slash and combustible mulch.

502.2.3 Trees. *Tree crowns* extending to within 10 feet of any structure shall be pruned to maintain a minimum clearance of 10 feet. Prune tree branches to a height of 6-10 feet from the ground or a third of the total height of the tree, whichever is less. *Tree crowns* within this zone shall be spaced to prevent structure ignition and promote fuel discontinuity to limit fire spread.

502.2.4 Shrubs. Shrub groups within this zone shall be spaced to prevent structure ignition. Shrubs shall be at least 10 feet away from the edge of tree branches.

502.3 Structure Ignition Zone 3 (30-100 feet) Expanded Zone

502.3.1 Objective. This zone focuses on mitigation that keeps fire on the ground.

502.3.2 Tree Spacing. *Tree crowns* within this zone shall be spaced at a minimum of 6-10 feet.

502.4 Site Signage

502.4.1 Marking of roads. *Approved* signs or other *approved* notices shall be provided and maintained for access roads and driveways to identify such roads and prohibit the obstruction thereof.

502.4.2 Marking of fire protection equipment. Fire protection equipment and fire hydrants shall be clearly identified in a manner *approved* by the *code official* to prevent obstruction.

502.4.3 Address markers. Buildings shall have a permanently posted address, which shall be placed at each driveway entrance and be visible from both directions of travel along the road. In all cases, the address shall be posted at the beginning of construction and shall be maintained thereafter, and the address shall be visible and legible from the road on which the address is located in a manner *approved* by the *code official*.

502.5 Retaining Walls

502.5.1 Retaining Walls. Retaining walls shall be constructed with either *noncombustible* or ignition-resistant materials when any of the following conditions exist:

1. The retaining wall is within 8 feet of a structure regulated by this code or up to the property line when the property line is less than 8 feet away from the structure.
2. The retaining wall is integral to the support of a structure regulated by this code.
3. The retaining wall is integral to the egress from a structure regulated by this code to a public way, easement, or private road.

502.6 Fencing

502.6.1 Fencing. Fencing within 8 feet of a structure regulated by this code or up to the property line when the property line is less than 8 feet away from the structure shall be constructed with *noncombustible* or ignition-resistant materials.

Exception: Vinyl fencing. Vinyl fencing may be allowed.

502.6.2 Designing defensible space for developments. When possible, new developments and subdivisions in the WUI area should be designed with defensible space, fire breaks and/or emergency vehicle access routes around the development, particularly adjacent to where fire would likely approach the development, such as the western side of a development near the foothills. Examples include but are not limited to paved recreation trails, gravel trails, streets with no development on the “fire approach side,” dirt roads, etc. Design will be approved by the fire code official during the development review process.

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Appendix A: CONSTRUCTION DOCUMENTS

A101.1 General. Plans, engineering calculations, diagrams and other data shall be submitted in the format as required by the jurisdiction. The construction documents shall be prepared and submitted where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the *code official* is authorized to require additional documentation.

Exception: Submission of plans, calculations, construction inspection requirements and other data, if it is found that the nature of the work applied for is such that reviewing of plans is not necessary to obtain compliance with this code.

A101.2 Information on plans and specifications. Plans and specifications shall be drawn to scale on substantial paper or cloth and shall be of sufficient clarity to indicate the location, nature and extent of the work proposed, and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations.

A101.3 Site plan. In addition to the requirements for plans in the *International Building Code*, site plans shall include topography, landscape and vegetation details and locations of structures or building envelopes. The *code official* is authorized to waive or modify the requirement for a site plan where the application for permit is for alteration or repair or where otherwise warranted. Identify the *fire intensity classification*.

A101.3.1 Defensible Space Site Plans. Defensible space site plans shall be prepared and submitted to the *code official* for review and approval as part of the site plans required for a permit. The *code official* is authorized to waive or modify the requirement for a defensible space site plan where the application for permit is for alteration or repair or where otherwise warranted.

A101.5 Other data and substantiation. Where required by the *code official*, the plans and specifications shall include classification of fuel loading, fuel model light, medium or heavy, and substantiating data to verify classification of fire-resistive vegetation.

A101.6 Retention of plans. One set of *approved* plans, specifications and computations shall be retained by the *code official* for a period of not less than 180 days from date of completion of the permitted work or as required by state or local laws.

A101.7 Examination of documents. The *code official* shall examine or cause to be examined the accompanying construction documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code and other pertinent laws or ordinances.

A101.8 Amended construction documents. Work shall be installed in accordance with the *approved* construction documents, and changes made during construction that are not in

compliance with the *approved* documents shall be resubmitted for approval as an amended set of construction documents.

A101.9 Previous approvals. This code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

A101.10 Phased approval. The *code official* is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.

Appendix B: INSPECTION AND ENFORCEMENT

B101.1 Inspection. Inspections shall be in accordance with Sections B101.1.1 through B101.1.4.3.

B101.1.1 General. Construction or work for which a permit is required by this code shall be subject to inspection by the *code official* and such construction or work shall remain visible and able to be accessed for inspection purposes until *approved* by the *code official*.

It shall be the duty of the permit applicant to cause the work to remain visible and able to be accessed for inspection purposes. Neither the *code official* nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provisions of this code or of other ordinances of the jurisdiction shall not be valid.

Where required by the *code official*, a survey of the lot shall be provided to verify that the mitigation features are provided and the building or structure is located in accordance with the *approved* plans.

B101.1.2 Authority to inspect. The *code official* shall inspect, as often as necessary, buildings and premises, including such other hazards or appliances designated by the *code official* for the purpose of ascertaining and causing to be corrected any conditions that could reasonably be expected to cause fire or contribute to its spread, or any violation of the purpose of this code and of any other law or standard affecting fire safety.

B101.1.2.1 Approved inspection agencies. The *code official* is authorized to accept reports of approved inspection agencies, provided that such agencies satisfy the requirements as to qualifications and reliability.

B101.1.2.2 Inspection requests. It shall be the duty of the holder of the permit or their duly authorized agent to notify the *code official* when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

B101.1.2.3 Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the *code official*. The *code official*, upon notification, shall make the requested inspections and shall either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or his or her agent wherein the same fails to comply with this

code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the *code official*.

B101.1.3 Reinspections. To determine compliance with this code, the *code official* can cause a structure to be reinspected. A fee can be assessed for each inspection or reinspection where work for which inspection is called is not complete or where corrections called for are not made.

Reinspection fees can be assessed where the *approved* plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from plans requiring the approval of the *code official*.

To obtain a reinspection, the applicant shall pay the reinspection fee as set forth in the fee schedule adopted by the jurisdiction. Where reinspection fees have been assessed, additional inspection of the work will not be performed until the required fees have been paid.

B101.1.4 Testing. Installations shall be tested as required in this code and in accordance with Sections B101.1.4.1 through B101.1.4.3. Tests shall be made by the permit holder or authorized agent and observed by the *code official*.

B101.1.4.1 New, altered, extended or repaired installations. New installations and parts of existing installations that have been altered, extended, renovated or repaired, shall be tested as prescribed herein to disclose defects.

B101.1.4.2 Apparatus, instruments, material and labor for tests. Apparatus, instruments, material and labor required for testing an installation or part thereof shall be furnished by the permit holder or authorized agent.

B101.1.4.3 Reinspection and testing. Where any work or installation does not pass an initial test or inspection, the necessary corrections shall be made so as to achieve compliance with this code. The work or installation shall then be resubmitted to the *code official* for inspection and testing.

B101.2 Enforcement. Enforcement shall be in accordance with Sections B101.2.1 and B101.2.2.

B101.2.1 Authorization to issue corrective orders and notices. Where the *code official* finds any building or premises that are in violation of this code, the *code official* is authorized to issue corrective orders and notices.

B101.2.2 Service of orders and notices. Orders and notices authorized or required by this code shall be given or served on the owner, the owner's authorized agent, operator, occupant or other person responsible for the condition or violation either by verbal notification, personal service, or delivering the same to, and leaving it with, a person of suitable age and discretion on the premises; or, if such person is not found on the premises, by affixing a copy thereof in a conspicuous place on the door to the entrance of

said premises and by mailing a copy thereof to such person by registered or certified mail to the person's last known address.

Orders or notices that are given verbally shall be confirmed by service in writing as herein provided.

B101.3 Compliance with orders and notices. Compliance with orders and notices shall be in accordance with Sections B101.3.1 through B101.3.8.

B101.3.1 General compliance. Orders and notices issued or served as provided by this code shall be complied with by the owner, the owner's authorized agent, operator, occupant or other person responsible for the condition or violation to which the corrective order or notice pertains.

If the building or premises is not occupied, then such corrective orders or notices shall be complied with by the owner or the owner's authorized agent.

B101.3.2 Compliance with tags. building or premises shall not be used when in violation of this code as noted on a tag affixed in accordance with Section B101.3.1.

B101.3.3 Removal and destruction of signs and tags. A sign or tag posted or affixed by the *code official* shall not be mutilated, destroyed or removed without authorization by the *code official*.

B101.3.4 Citations. Persons operating or maintaining an occupancy or premises subject to this code who allow a hazard to exist or fail to take immediate action to abate a hazard on such occupancy, premises or vehicle when ordered or notified to do so by the *code official* shall be guilty of a misdemeanor.

B101.3.5 Unsafe conditions. Buildings, structures or premises that constitute a fire hazard or are otherwise dangerous to human life, or that in relation to existing use constitute a hazard to safety or health or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster damage or abandonment as specified in this code or any other ordinance, are unsafe conditions. Unsafe buildings or structures shall not be used. Unsafe buildings are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal, pursuant to applicable state and local laws and codes.

B101.3.5.1 Record. The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

B101.3.5.2 Notice. Where an unsafe condition is found, the *code official* shall serve on the owner, owner's authorized agent or person in control of the building, structure or premises, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or requires the unsafe structure to be demolished. Such notice shall require the person

thus notified, or their designee, to declare to the *code official* within a stipulated time, acceptance or rejection of the terms of the order.

B101.3.5.2.1 Method of service. Such notice shall be deemed properly served where a copy thereof is served by one of the following methods:

1. Delivered to the owner or the owner's authorized agent personally.
2. Sent by certified or registered mail addressed to the owner or the owner's authorized agent at the last known address with a return receipt requested.
3. Delivered in any other manner as prescribed by local law.

Where the certified or registered letter is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice. Service of such notice in the foregoing manner on the owner's authorized agent or on the person responsible for the structure shall constitute service of notice on the owner.

B101.3.5.3 Placarding. Upon failure of the owner, the owner's authorized agent or the person responsible to comply with the notice provisions within the time given, the *code official* shall post on the premises or on defective equipment a placard bearing the word "UNSAFE" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

B101.3.5.3.1 Placard removal. The *code official* shall remove the unsafe condition placard whenever the defect or defects on which the unsafe condition and placarding action were based have been eliminated. Any person who defaces or removes an unsafe condition placard without the approval of the *code official* shall be subject to the penalties provided by this code.

B101.3.5.4 Abatement. The owner, the owner's authorized agent, operator or occupant of a building, structure or premises deemed unsafe by the *code official* shall abate, correct or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

B101.3.5.5 Summary abatement. Where conditions exist that are deemed hazardous to life and property, the *code official* is authorized to abate or correct summarily such hazardous conditions that are in violation of this code.

B101.3.5.6 Evacuation. The *code official* shall be authorized to order the immediate evacuation of any occupied building, structure or premises deemed unsafe where such hazardous conditions exist that present imminent danger to the occupants. Persons so notified shall immediately leave the structure or premises and shall not enter or reenter until authorized to do so by the *code official*.

B101.3.6 Prosecution of violation. If the notice of violation is not complied with promptly, the *code official* is authorized to request the legal counsel of the jurisdiction to

institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

B101.3.7 Violation penalties. An AHJ has the authority to establish fees.

B101.3.8 Abatement of violation. In addition to the imposition of the penalties herein described, the *code official* is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises.

Agenda Item Cover

Item No.: 5

Meeting Date: January 28, 2026

Prepared By: Kristi Coleman, Business Support Professional



TITLE

Review Briefing Papers and Correspondence

EXECUTIVE SUMMARY

The Chief's report includes a variety of general updates from the Monthly Report and more current topics of interest.

December Monthly Reports

- LFRA by the Numbers

Additional Topics for Board Update

Fire Chief Sendelbach

- Battalion Chief Carrie Dann
- LFRA Health & Wellness Clinic
- Joint Board /City Council Workshop

Assistant Chief Ward

- Training Update
- Logistics, Apparatus and Station Update
- Community Safety & Community Outreach

Assistant Chief Smith

- Operational Responses and Updates

BACKGROUND

This section of the agenda is intended to provide general information to keep board members apprised of various project status and department updates.

AGREEMENTS SIGNED DURING THE MONTH

STAFF RECOMMENDATION

N/A

FINANCIAL/ECONOMIC IMPACTS

N/A

ASSOCIATED STRATEGIC GOALS

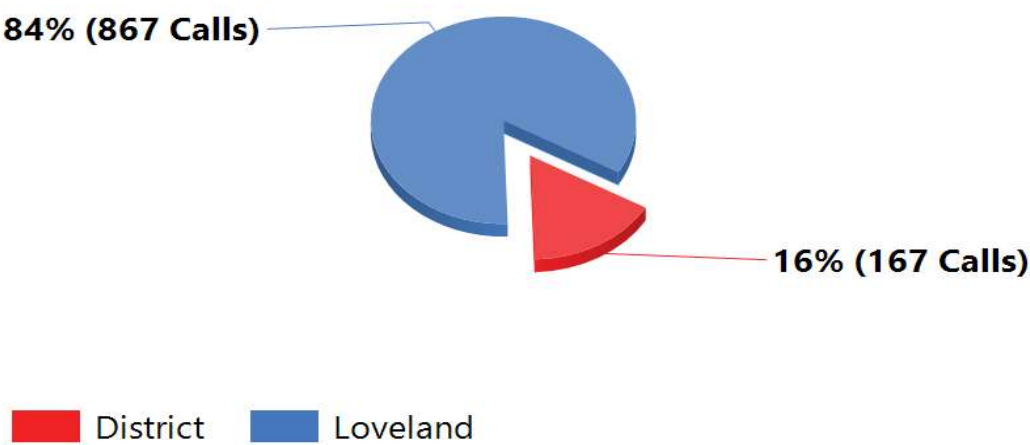
N/A

ATTACHMENTS

PowerPoint Presentation, LFRA by the Numbers report

LFRA City vs District Calls - January 2025

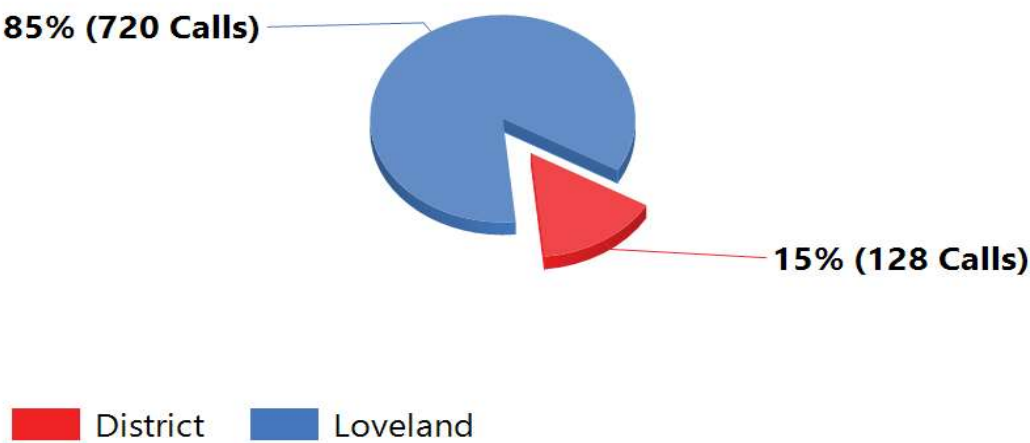
LFRA City vs District Calls for Service
1/1/2025 to 1/31/2025 11:59:59 PM



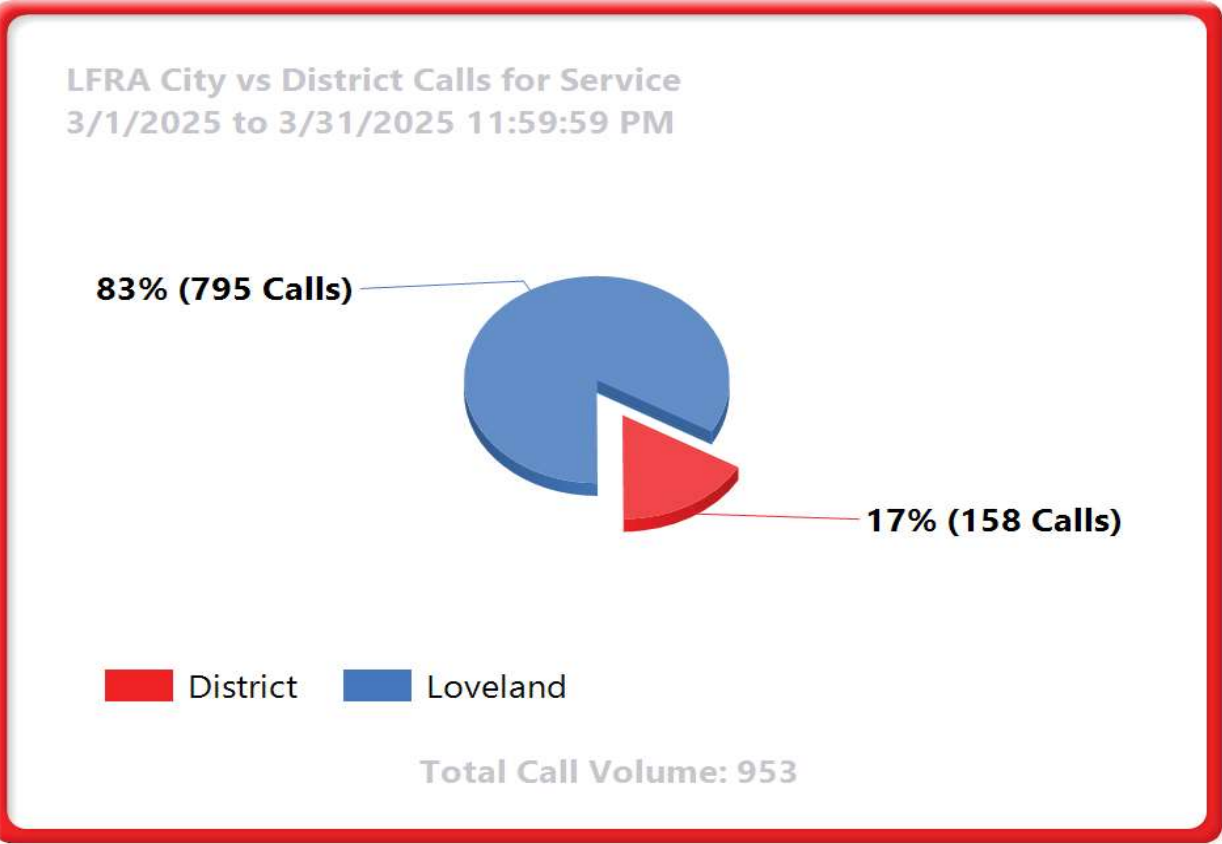
Total Call Volume: 1034

LFRA City vs District Calls - February 2025

LFRA City vs District Calls for Service
2/1/2025 to 2/28/2025 11:59:59 PM

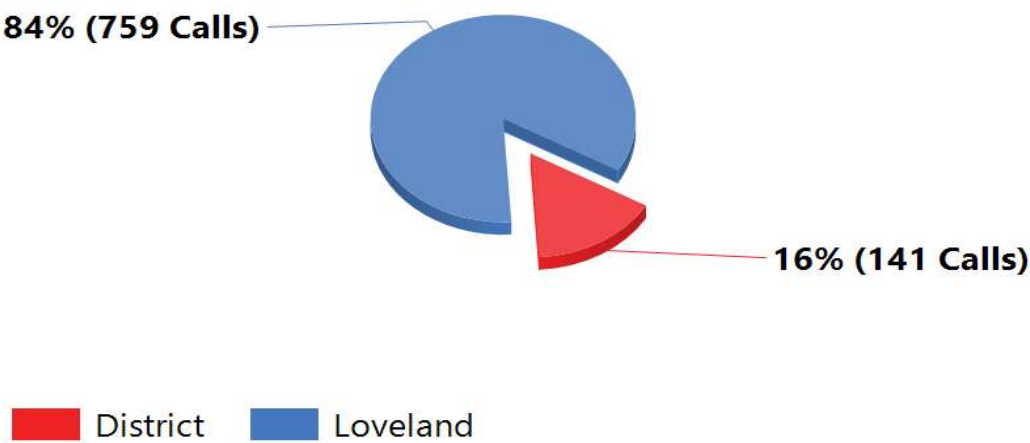


LFRA City vs District Calls - March 2025



LFRA City vs District Calls - April 2025

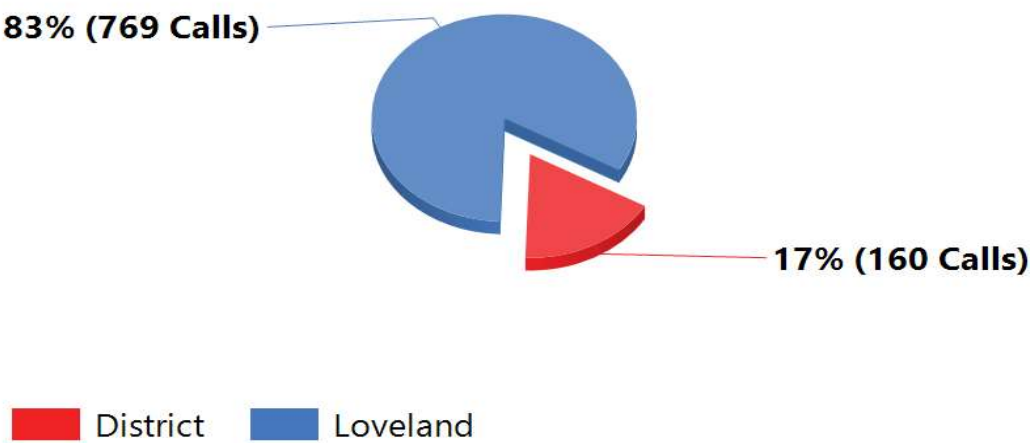
LFRA City vs District Calls for Service
4/1/2025 to 4/30/2025 11:59:59 PM



Total Call Volume: 900

LFRA City vs District Calls - May 2025

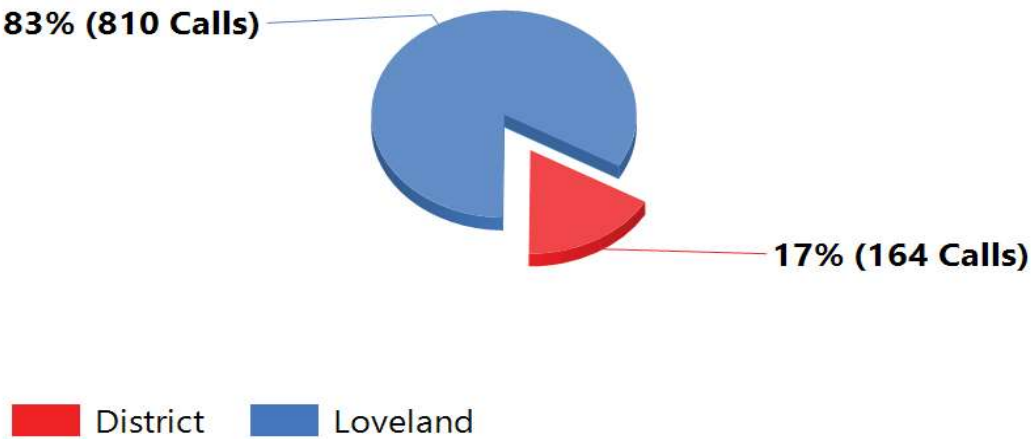
LFRA City vs District Calls for Service
5/1/2025 to 5/31/2025 11:59:59 PM



Total Call Volume: 929

LFRA City vs District Calls - June 2025

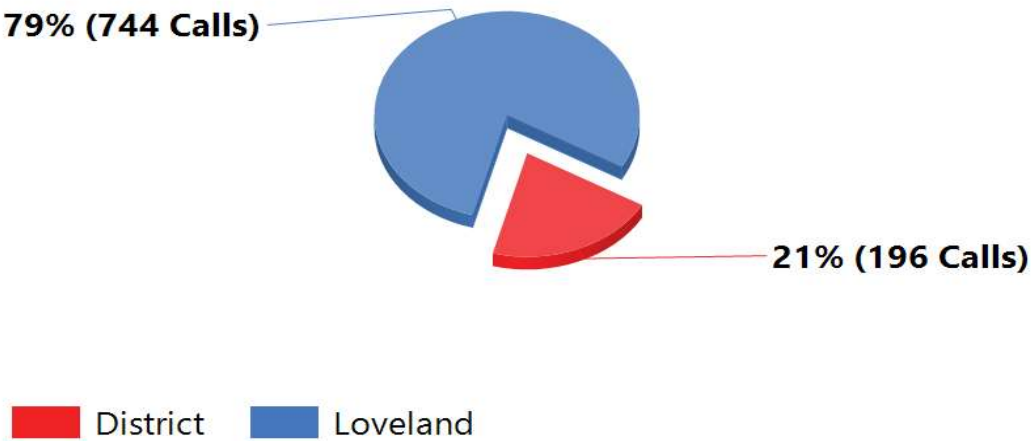
LFRA City vs District Calls for Service
6/1/2025 to 6/30/2025 11:59:59 PM



Total Call Volume: 974

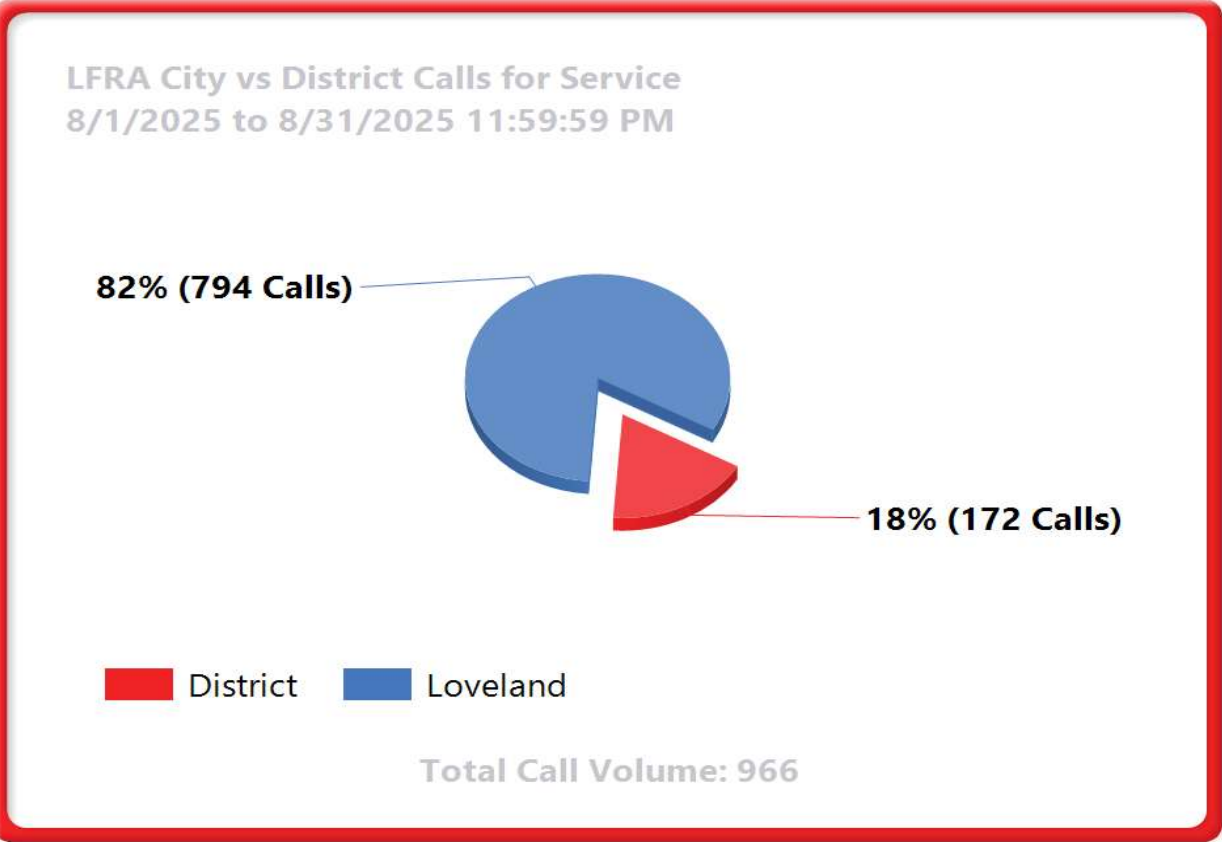
LFRA City vs District Calls - July 2025

LFRA City vs District Calls for Service
7/1/2025 to 7/31/2025 11:59:59 PM

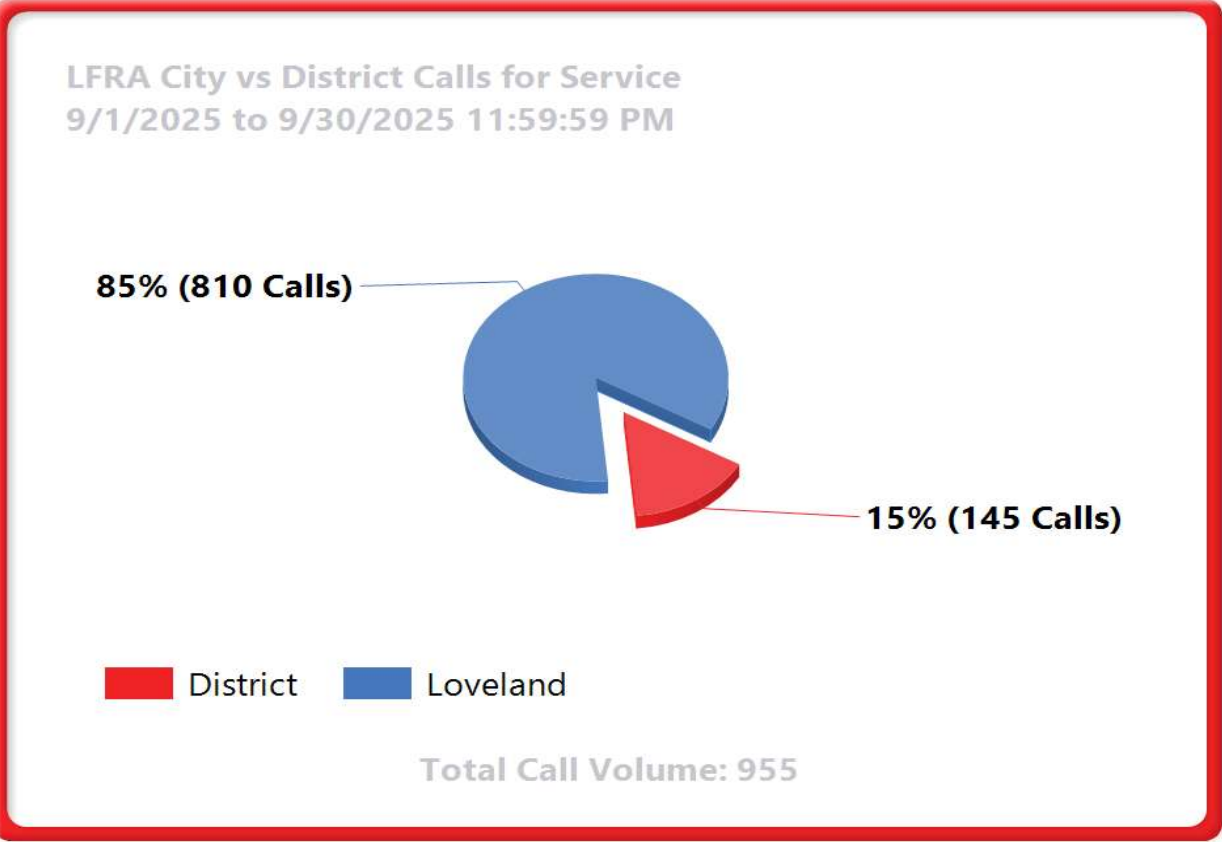


Total Call Volume: 940

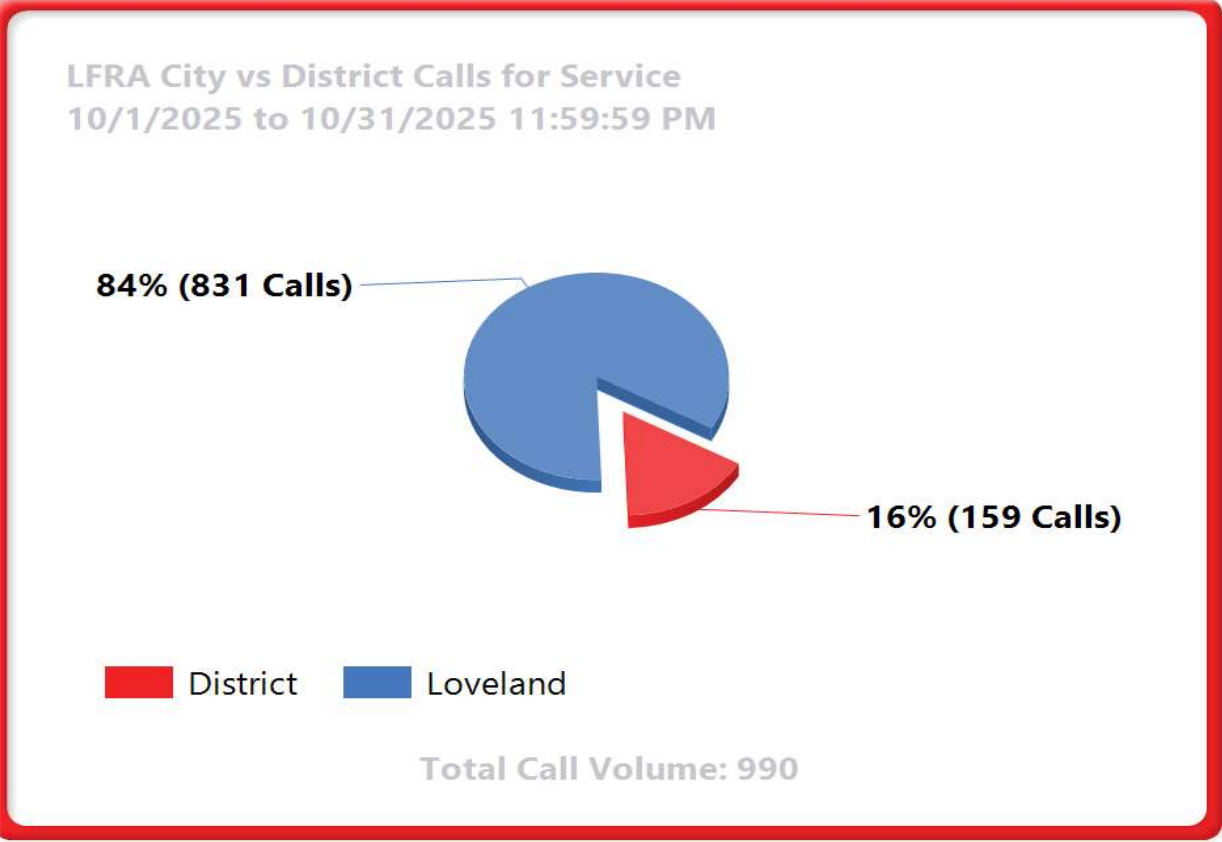
LFRA City vs District Calls - August 2025



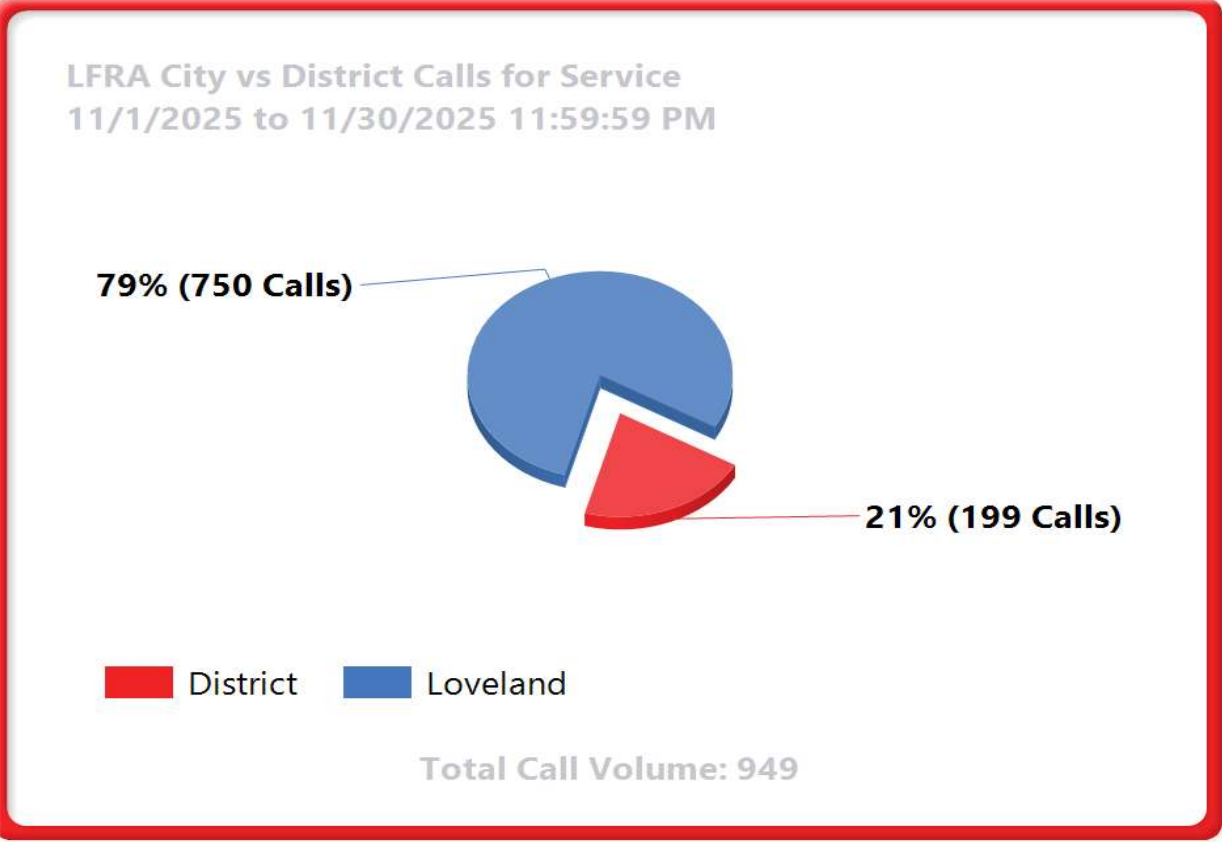
LFRA City vs District Calls - September 2025



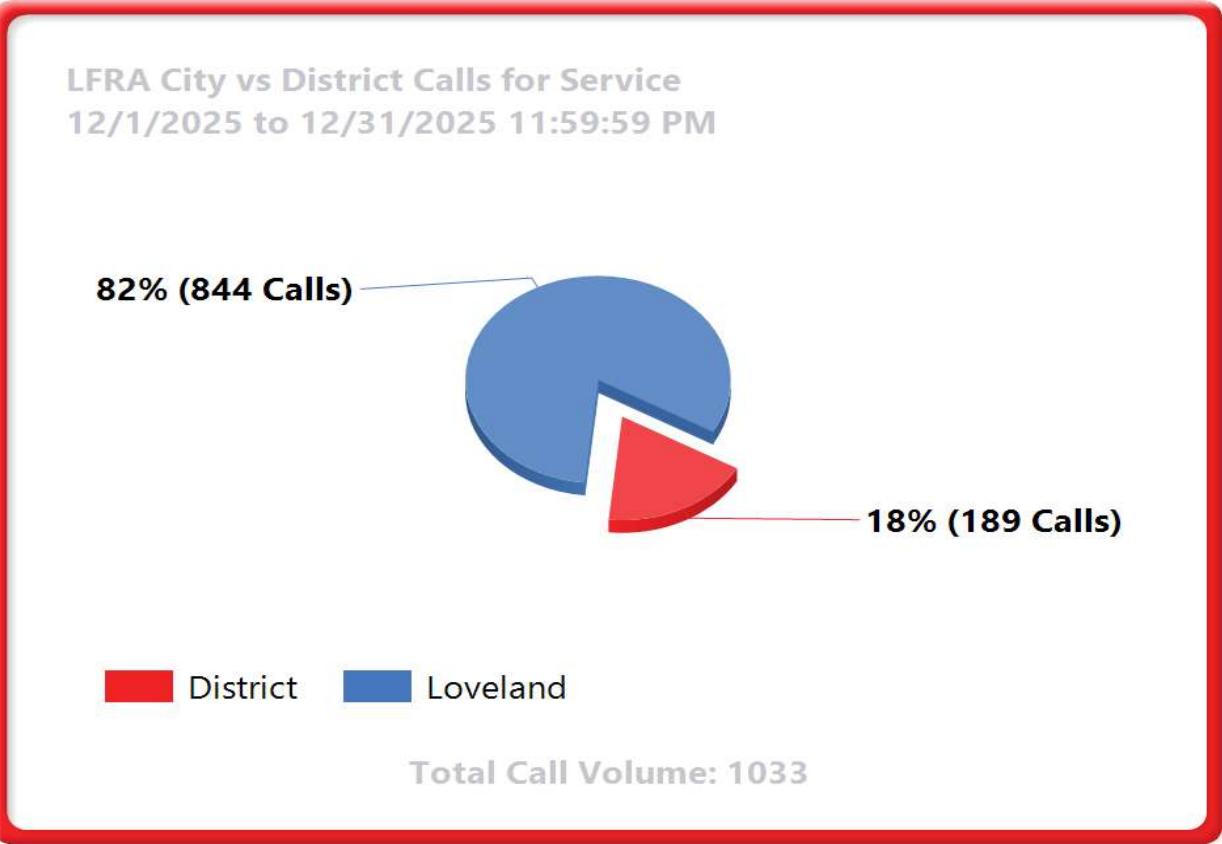
LFRA City vs District Calls - October 2025



LFRA City vs District Calls - November 2025

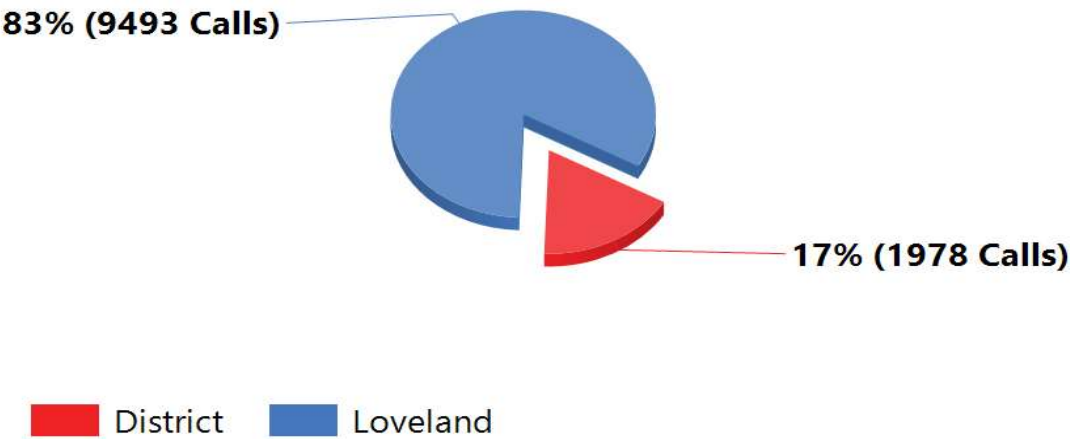


LFRA City vs District Calls - December 2025



LFRA City vs District Calls - Year to Date

LFRA City vs District Calls for Service
1/1/2025 to 12/31/2025 11:59:59 PM



Total Call Volume: 11471

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



TRAINING DIVISION

FULL TIME STAFF TRAINING HOURS							
Month	Driver / Operator	EMS	Fire Fighter	Fire Officer	Specialty *	Admin	TOTAL
January-25	12.0	132.5	73.5	23.5	77.8	-	319.3
January-24	22.8	282.3	143.7	28.5	272.9	1.0	751.0
February-25	1.0	131.0	81.5	17.0	43.5	-	274.0
February-24	46.0	155.0	214.4	44.5	163.0	32.5	655.4
March-25	34.0	165.0	172.6	23.0	120.1	-	514.7
March-24	100.0	259.5	305.1	172.0	159.9	3.5	1,000.0
April-25	61.8	113.0	137.5	90.0	378.5	-	780.8
April-24	126.0	126.0	301.0	257.8	451.3	-	1,262.1
May-25	254.8	166.5	314.8	208.0	307.7	-	1,251.8
May-24	42.5	139.5	289.5	56.5	132.0	-	660.0
June-25	106.5	178.0	131.5	63.8	326.1	-	805.8
June-24	94.0	144.0	110.5	118.0	177.6	9.4	653.5
July-25	6.0	201.0	67.0	33.5	59.8	-	367.3
July-24	92.0	215.8	48.0	45.3	179.0	12.8	592.8
August-25	37.0	167.9	75.5	13.0	128.0	2.0	423.4
August-24	46.0	38.5	209.0	13.3	125.3	5.0	437.1
September-25	59.0	154.3	151.0	41.5	88.0	-	493.8
September-24	69.3	86.5	92.5	78.5	115.0	4.0	445.8
October-25	75.5	174.9	63.3	69.0	74.0	-	456.6
October-24	29.0	187.0	535.0	219.5	73.9	2.0	1,046.4
November-25	62.5	61.5	61.9	52.0	56.9	4.1	298.9
November-24	54.0	132.5	331.5	67.8	330.2	0.5	916.4
December-25	12.0	99.0	60.0	-	0.5	-	171.5
December-24	81.5	237.3	103.0	69.5	91.6	-	582.9
TOTAL 2025	722.0	1,744.5	1,390.0	634.3	1,660.7	6.1	6,157.5
TOTAL 2024	747.3	2,003.8	2,683.1	1,171.0	2,271.6	70.7	9,003.1

* Specialty category includes ARFF, Technical Rescue, HazMat and Wildland Fire

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025

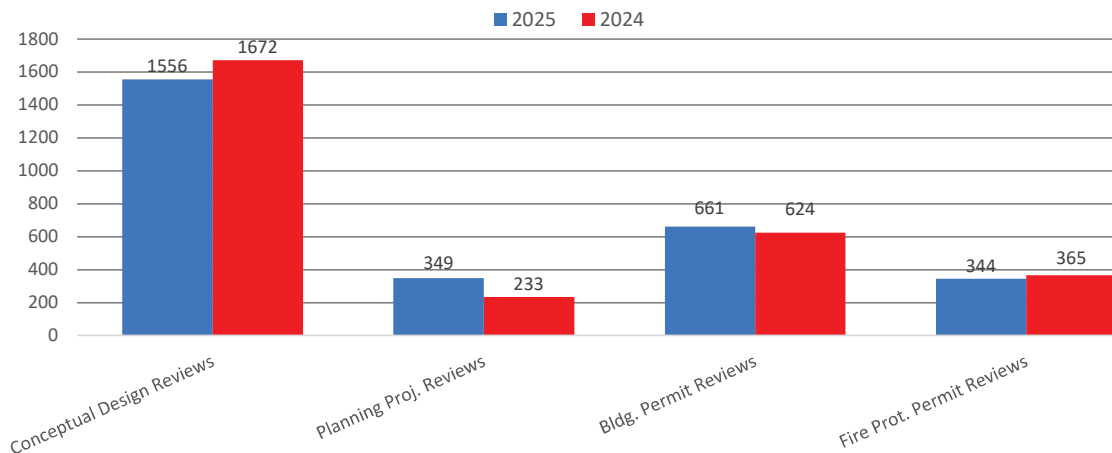


COMMUNITY SAFETY DIVISION

DEVELOPMENT REVIEW STATISTICS

	City	County	Johnstown	Berthoud	Totals	Hours
Conceptual Design Reviews	157	0	0	3	157	60
Previous Month	88	0	0	2	90	43
Year to Date Total	1530	0	0	26	1556	687
Previous Year to Date	1672	0	1556	0	1672	650
Planning Project Reviews	11	6	0	9	26	52
Previous Month	15	2	3	3	23	46
Year to Date Total	237	40	13	59	349	862
Previous Year to Date	181	28	24	0	233	702
Building Permit Reviews	47	1	0	2	50	100
Previous Month	56	1	2	1	60	120
Year to Date Total	607	12	20	22	661	1322
Previous Year to Date	576	24	24	0	624	1196
Fire Protection Permit Reviews	33	3	2	0	38	60
Previous Month	11	0	4	2	17	30
Year to Date Total	285	14	29	22	344	861
Previous Year to Date	325	22	18	0	365	919
TOTAL REVIEWS YEAR TO DATE	2659	66	62	129	2910	
PREVIOUS YEAR TO DATE	2754	74	1622	0	2894	

CSD DEVELOPMENT REVIEW



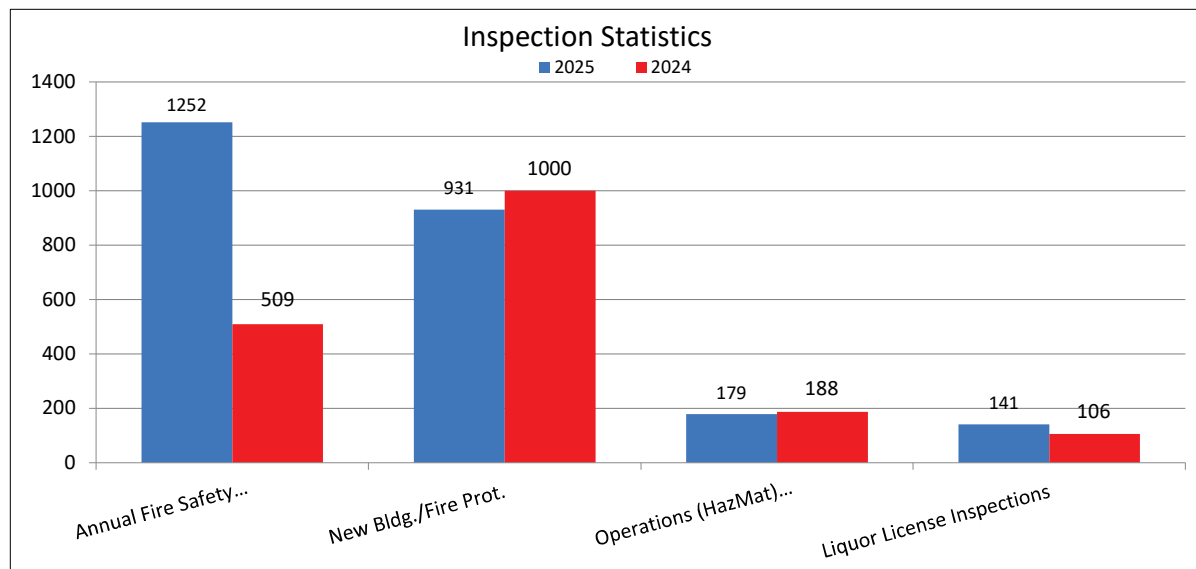
LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



Community Safety Division

INSPECTION STATISTICS						
	City	County	Johnstown	Berthoud	Totals	Hours
Annual Fire Safety Inspections	53	0	1	43	97	1252
Previous Month	74	0	3	5	82	1155
Year to Date Total	945	7	112	0	1064	1279
Previous Year to Date*	875	26	99	0	1000	1500
New Bldg./Fire Protection System Insp	67	0	5	4	76	931
Previous Month	86	0	8	3	97	855
Year to Date Total	777	26	86	0	931	1393.5
Previous Year to Date	471	10	28	0	509	512
Operational (HazMat) Inspections	10	0	0	0	10	179
Previous Month	7	0	0	0	7	169
Year to Date Total	192	5	9	0	206	0
Previous Year to Date*	168	0	20	0	188	0
Liquor License Inspections	30	0	0	0	30	141
Previous Month	7	0	0	0	7	111
Year to Date Total	165	0	2	0	167	0
Previous Year to Date*	104	0	2	0	106	0
TOTAL INSPECTIONS YTD	160	0	6	47	213	2503
Previous Month	174	0	11	8	193	2290
Year to Date Total	2079	38	209	0	2368	2672.5
Previous Year to Date	1618	36	149	0	1803	2012



LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



Community Safety Division

CSD OTHER ACTIVITIES						
	City	County	Month Total	Previous Month	Previous Year to Date	Year to Date Total
Tents/Special Events	4	0	4	5	97	96
Burn Permits	0	33	33	19	270	288
Smoke/CO alarm service call	0	0	0	0	645	0
Mobile Food Trucks	2	0	2	1	76	64
WUI Bldg Permit Reviews	23	2	25	16	0	206
WUI Permit Inspection	0	0	0	1	0	91

HIGHLIGHTS / PROJECTS
0

STATISTICS	YEAR TO DATE	MONTH
Planning & Building Check-Ins Year to Date	1339	139
Fire Protection Permits Average days in review		2.6
Percent within goal time	DECEMBER	100%

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



Public Outreach

COMMUNITY OUTREACH						
	Number of Events			Number of Contacts		
	DECEMBER	2025	2024	DECEMBER	2025	2024
Fire Station Tours	4	62	68	76	632	419
Public Education Events	50	238	419	262	17680	15906
CWPP Home Assessment	4	48	37			

PULSEPOINT			
	DECEMBER	November	Year to Date (Pulsepoint began in February 2023)
Monthly Active Users (MAU)	5271	5094	53801
Total number of MAU with CPR alerts enabled	1611	1603	13815
CPR Alerts sent	16	27	62
Number of devices alerted to CPR needed events	9	12	179
Total number of incident notifications	121	137	1016

SOCIAL MEDIA

Facebook

December 2024 Followers: 23,036

December 2025 Followers: 23,796

December 2025

Number of Posts: 17

Post Engagement: 23,560

Post Reach: 253,350

Avg. Post Engagement: 11.11%

Instagram

December 2024 Followers: 4,515

December 2025 Followers: 5,004

December 2025

Number of Posts: 14

Post Engagement: 1,815

Post Reach: 19,199

Avg. Post Engagement: 9.40%

LinkedIn

December 2024 Followers: 469

December 2025 Followers: 610

December 2025

Number of Posts: 10

Post Engagement: 172

Post Reach: 3,569

Avg. Post Engagement: 19.25%

X

(Formerly Twitter)

December 2024 Followers: 4,597

December 2025 Followers: 4,616

December 2025

Number of Posts: 4

Post Engagement: 34

Post Reach: 3,569

Avg. Post Engagement: 6.13%

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



EVERBRIDGE				
Voluntary Opt-ins	March	June	September	December
City of Loveland	25,111	25,700	25,704	25,787
Rural District	7,616	7,755	7,808	7,905
Town of Johnstown within Rural District	850	891	906	993
Total LFRA	32,076	33,455	33,512	34,685

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



FINANCE DIVISION - preliminary figures as of January 20, 2026

EXPENDITURE	Total Budget	YTD Expenditures	Enc	Total Available	Total % Available	Total % Spent
Personnel	20,961,560	20,474,443	19,975	467,143	2.23	97.77
Supplies	840,411	498,722	1,410	340,527	40.52	59.48
Purchased Services	3,342,944	3,233,491	16,497	93,366	2.79	97.21
Transfers	1,718,615	1,718,615	-	-	-	100.00
Debt Service	186,000	186,121	-	(121)	(0.07)	100.07
Capital Outlay	150,177	591,911	1,913	(443,647)	(295.42)	395.42
Expenditure Total :	27,199,707	26,703,303	39,795	457,267	1.68	98.32
REVENUE	Total Budget	YTD Revenue		Total Uncollected	Total % Uncollected	Total % Collected
Licenses & Permits :	804,000	947,208		(143,208)	(17.81)	117.81
Intergovern :	26,045,090	26,096,156		(51,066)	-0.20	100.20
Charges For Services :	51,500	201,747		(150,247)	(291.74)	391.74
Miscellaneous :	-	1,060,107		(1,023,352)		
Investment Income :	33,000	138,406		(138,406)	(419.41)	519.41
Revenue Total :	26,933,590	28,443,624		(1,506,279)	(5.59)	105.59

GENERAL FUND EXPENDITURE DETAIL						
EXPENDITURE	Total Budget	YTD Expenditures	Enc	Total Available	Total % Available	Total % Spent
Station Operations						
Station Operations	17,387,201	16,906,718	-	480,885	2.77	97.23
Peer Support	900	37	-	863	95.85	4.15
Health & Wellness	118,885	112,379	8,950	(2,444)	(2.06)	102.06
Canyon Stations 8&9	33,300	21,657	-	11,643	34.96	65.04
Drone Program	9,110	987	-	8,123	89.17	10.83
Honor Guard	-	-	-	-	-	-
Station Management	125,760	151,561	3,367	(28,920)	(23.00)	123.00
SubTotal : Station Operations	17,675,156	17,193,340	12,317	470,149	2.66	97.34
Technical Response						
Wild Land	19,970	15,843	-	4,127	20.67	79.33
HazMat	45,440	33,267	-	12,173	26.79	73.21
Tac Fire	10,000	2,181	-	7,819	78.19	21.81
USAR Urban Search & Rescue	31,277	27,319	-	3,958	12.65	87.35
Water Rescue	35,220	34,334	-	886	2.52	97.48
ARFF	8,799	3,905	-	4,894	55.62	44.38
SubTotal : Technical Response	150,706	116,849	-	33,857	22.47	77.53
Equipment Maint & Replacement						
Information Technology	225,090	223,474	-	1,616	0.72	99.28
SubTotal : Equip Maint & Repl	225,090	223,474	-	1,616	0.72	99.28

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



FINANCE DIVISION - preliminary figures as of January 20, 2026

GENERAL FUND EXPENDITURE DETAIL cont ...						
EXPENDITURE	Total Budget	YTD Expenditures	Enc	Total Available	Total % Available	Total % Spent
Administration						
Emergency Management	390,633	385,086	-	5,547	1.42	98.58
Administration	1,549,714	1,372,302	22,544	154,875	9.99	90.01
HR / Recruiting	492,570	449,552	888	42,130	8.55	91.45
City Service Provisions	1,718,615	1,718,615	-	-	-	100.00
SubTotal : Administration	4,151,532	3,925,556	23,432	202,552	4.88	95.12
Risk Reduction & Readiness						
Community Safety	2,116,241	2,316,752	1,913	(202,424)	(9.57)	109.57
Training	238,717	86,875	723	151,119	63.30	36.70
Logistics	2,642,265	2,840,458	1,410	(199,602)	(7.55)	107.55
SubTotal : Risk Reduction & Readiness	4,997,223	5,244,084	4,046	(250,907)	(5.02)	105.02
Expenditure Total :	27,199,707	26,703,303	39,795	457,267	1.68	98.32

GENERAL FUND REVENUE DETAIL					
REVENUE	Total Budget	YTD Revenue	Total Uncollected	Total % Uncollected	Total % Collected
Station Operations					
Refunds /Rebates	-	863,519	(863,519)	-	-
Miscellaneous	-	925	(925)	-	-
Standby Reimbursements (Misc)	-	138,326	(138,326)	-	-
Canyon Battalion Revenue	-	1	-	-	-
Subtotal : Station Operations	-	1,002,771	(1,002,770)	-	-
Technical Response and Systems					
Hazmat Mitigation	-	-	-	-	-
Other	-	-	-	-	-
SubTotal : Technical Response and Systems	-	-	-	-	-
Risk Reduction & Readiness					
Miscellaneous	21,000	72,768	(51,768)	(246.51)	346.51
Academy Training	30,000	49,627	(19,627)	(65.42)	165.42
Proceeds On Sale Of Asset	-	-	-	-	-
Special Events	50,000	54,430	(4,430)	(8.86)	108.86
HazMat & Operations Permits	75,000	72,350	2,650	3.53	-
Special Permits	-	-	-	-	-
Mobile Food Vendor Permits & Inspections	-	-	-	-	-
Building	650,000	764,613	(114,613)	(17.63)	117.63
Contractor	7,500	8,875	(1,375)	(18.33)	118.33
Firework Stand Review	21,500	40,540	(19,040)	(88.56)	188.56
Rural Permits	200,000	65,333	134,667	67.33	32.67
Planning Filing Fees	15,000	4,745	10,255	68.37	31.63
Rural Planning Fees	6,500	9,050	(2,550)	(39.23)	139.23
SubTotal : Risk Reduction & Readiness	1,076,500	1,142,331	(65,831)	(6.12)	106.12

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



FINANCE DIVISION - preliminary figures as of January 20, 2026

GENERAL FUND REVENUE DETAIL cont ...					
REVENUE	Total Budget	YTD Revenue	Total Uncollected	Total % Uncollected	Total % Collected
Administration					
Investment Income	-	143,792	(143,792)	-	-
Federal Grants	-	-	-	-	-
State and Other Grants	-	53,466	(49,938)	-	-
Contribution - Rural Fire District	6,860,389	6,866,388	(5,999)	(0.09)	100.09
Other Agency Deployment	30,000	141,823	(111,823)	(372.74)	472.74
Other	10,000	58,453	(48,227)	(482.27)	582.27
Donations	2,000	26,770	(24,770)	(1,238.50)	1,338.50
Insurance Recoveries-Wk Comp, Prop & Casualty	-	53,130	(53,130)	-	-
Workers' Compensation	18,954,701	18,954,701	-	-	-
Contribution - Loveland	-	-	-	-	-
SubTotal : Administration	25,857,090	26,298,523	(437,679)	(1.69)	101.69
Revenue Total :	26,933,590	28,443,624	(1,506,279)	(5.59)	105.59

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



FINANCE DIVISION - preliminary figures as of January 20, 2026

EMPLOYEE BENEFITS FUND EXPENDITURE AND REVENUE						
EXPENDITURE / REVENUE	Total Budget	YTD Revenue / Expenditure	Enc	Total Available / Uncollected	Total % Available / Uncollected	Total % Spent / Collected
Fire Retirement Administration / Interest						
Expenditure	41,000	39,488	-	-	-	100.00
Revenue	76,000	75,260		740	0.97	99.03
Difference	35,000	35,772		740		
Medical Insurance						
Expenditure	2,014,469	2,216,492	127,261	127,261	6.32	93.68
Revenue	2,009,471	2,203,785		(194,314)	(9.67)	109.67
Difference	(4,998)	(12,707)		(321,575)		
Dental						
Expenditure	176,807	154,279	7,732	7,732	4.37	95.63
Revenue	176,808	152,662		24,146	13.66	86.34
Difference	1	(1,617)		16,415		
Vision						
Expenditure	31,236	19,133	989	989	3.17	96.83
Revenue	31,237	19,057		12,181	38.99	61.01
Difference	1	(77)		11,191		
Other Benefits (Short Term Disability, Long Term Disability, Life)						
Expenditure	225,211	174,526	7,869	7,869	3.49	96.51
Revenue	175,528	175,123		405	0.23	99.77
Difference	(49,683)	597		(7,464)		
DOLA Grant						
Expenditure	23,453	24,224	-	-	-	100.00
Revenue	23,453	-		23,453	100.00	-
Difference	-	(24,224)		23,453		
Total						
Expenditure	2,512,176	2,628,142	143,851	143,851	5.73	94.27
Revenue	2,492,497	2,625,886		(133,389)	(5.35)	105.35
Difference	(19,679)	(2,256)		(277,241)		
<i>Revenue is a combination of Employee contributions and Employer contributions</i>						

LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



FINANCE DIVISION - preliminary figures as of January 20, 2026

FLEET REPLACEMENT FUND EXPENDITURE AND REVENUE						
EXPENDITURE / REVENUE	Total Budget	YTD Revenue / Expenditure	Enc	Total Available / Uncollected	Total % Available / Uncollected	Total % Spent / Collected
Apparatus Replacements	5,225,870	2,028,733	2,986,244	210,894	4.04	95.96
Total Expenditure	5,225,870	2,028,733	2,986,244	210,894	4.04	95.96
Apparatus Replacements Revenues						
LFRA Contribution	-	756,486	-	-	-	-
State and Other Local Grants	-	-	-	-	-	-
Contribution - Rural Fire District	23,910	400,000	-	-	-	-
Contribution - City of Loveland	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Miscellaneous	-	905,221	-	(284,148)	-	-
Total Revenue	23,910	2,061,707	-	(284,148)	-	-
CAPITAL PROJECTS FUND EXPENDITURE AND REVENUE						
EXPENDITURE / REVENUE	Total Budget	YTD Revenue / Expenditure	Enc	Total Available / Uncollected	Total % Available / Uncollected	Total % Spent / Collected
Supplies	-	41,260	-	(41,260)	-	-
Services	67,274	102,034	7,200	(41,960)	(62.37)	162.37
Utilities	-	-	-	-	-	-
Construction	3,104,774	2,083,520	-	1,021,254	32.89	67.11
SubTotal : 607 : LFRA Capital Projects	3,172,048	2,226,814	7,200	938,034	29.57	70.43
Federal Grants	500,000	500,000	-	-	-	-
Interest On Investments	-	255,831	-	(255,831)	-	-
Total Revenue	500,000	755,831	-	(255,831)	(51.17)	151.17
CAPITAL IMPACT FEES FUND EXPENDITURE AND REVENUE						
EXPENDITURE / REVENUE	Total Budget	YTD Revenue / Expenditure	Enc	Total Available / Uncollected	Total % Available / Uncollected	Total % Spent / Collected
Tools/Equip (Non-Cap)	-	7,147	-	-	-	-
Principal & Interest Payments	800,000	712,658	-	-	-	100.00
Motor Vehicle	140,540	181,789	-	-	-	100.00
Construction	-	5,446	-	-	-	-
Other Capital	29,280	2,917	4,669	4,669	15.95	84.05
Total Expenditure	969,820	909,956	4,669	4,669	15.95	284.05
Impact Fee Revenue	800,000	613,274	-	186,726	-	-
Interest On Investments	-	142,991	-	(142,991)	-	-
Total Revenue	800,000	756,265	-	43,735	5.47	94.53

The average annual interest rate on the Impact Fee account in 2025 was 3.0%

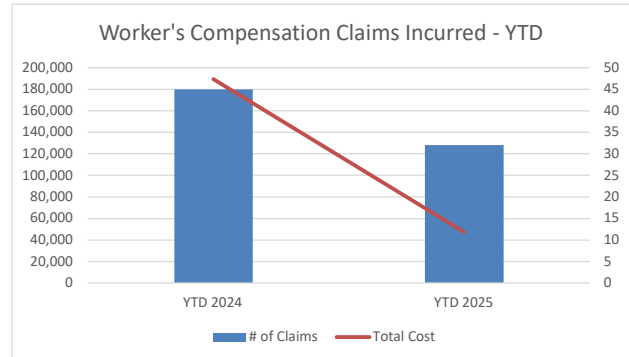
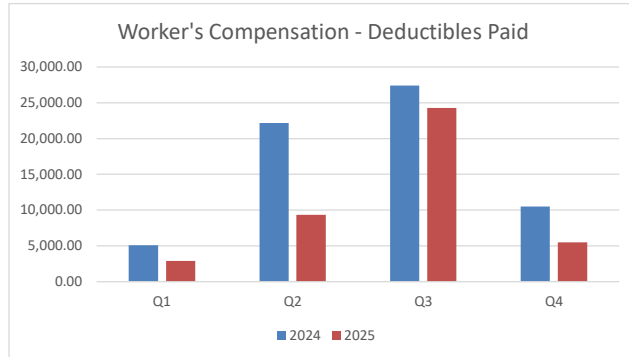
LFRA PERFORMANCE REPORT

Incidents from 12/1/2025 through 12/31/2025



HUMAN RESOURCES DIVISION

LIABILITY CLAIMS												
	2025 thru DECEMBER		2024		2023		2022		2021		2020	
TYPE	# Claims	Paid	# Claims	Paid	# Claims	Paid	# Claims	Paid	# Claims	Paid	# Claims	Paid
Auto	11	\$ 556,535	8	\$ 29,041	2	\$ 9,252	2	\$ 187,481	4	\$ 17,986	7	\$ 6,880
Building	0	\$ -	0	\$ -	0	\$ 102,721	1	\$ -	0	\$ -	1	\$ -
Employer Liability	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
General Liability	0	\$ -	3	\$ 29,245	0	\$ -	0	\$ 3,500	1	\$ 1,639	3	\$ 6,727
TOTALS	11	\$ 556,535	11	\$ 58,286	2	\$ 111,973	3	\$ 190,981	5	\$ 19,625	11	\$ 13,607



CORA REQUESTS			
Month	Incident Report Requests	Personnel Requests	Fees Collected
Dec-25	17	0	\$0.00
Nov-25	22	0	\$0.00
Oct-25	20	0	\$0.00
Sep-25	12	0	\$0.00
Aug-25	12	0	\$0.00
Jul-25	13	0	\$0.00
Jun-25	10	0	\$0.00
May-25	11	0	\$0.00
Apr-25	19	0	\$0.00
Mar-25	15	0	\$0.00
Feb-25	15	0	\$0.00
Jan-25	9	0	\$0.00

PEER SUPPORT REPORT												
	Jan	Feb	March	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Employee Initiated	5	5	4	4	7	2	7	4	3	5	4	2
Clinician Initiated	1	0	0	0	1	1	0	0	0	2	0	0
Reach-Out	12	13	5	20	18	13	17	5	19	6	15	15
Follow-Up	9	11	8	16	10	8	15	8	20	13	3	12
2025 Total Contacts	27	29	17	40	36	24	39	17	42	26	22	29
Total On-Duty Time	3.5	5.3	2.5	4.8	5.0	3.3	4.5	2.5	8.5	4.8	5.3	4.0
Total Off-Duty Time	9.0	6.5	5.5	10.3	11.5	7.8	7.5	4.0	9.0	4.5	6.8	4.5
2024 Total Contacts	36	17	35	31	16	14	22	86	20	25	40	22



LOVELAND FIRE RESCUE AUTHORITY BOARD MEETING

**JANUARY 28, 2026
410 E. 5TH STREET**



Hi January "Sweet photo"

*Wishing you the blessings of peace,
joy and laughter this holiday season*

*and in the coming year
Thank you for all the support
at food drives*



*Tom &
Corinne
Caughey*

Update for all, see below. Really great outcome!

Subject: RE: URGENT: Carbon monoxide in home in Fire Station 3's area

Hello. I have an update and good news.

Fire Inspector Siefken and code compliance officer Tim Debish, along with two representatives from Xcel, did a site visit yesterday and spoke to one of the residents (they rent from a family member, btw) and explained the situation to them.

Tim Debish returned today and found a company installing a new furnace. They said once the plumbers are finished, they plan to call Xcel to see if they can get the gas turned back on. If that happens and there are no issues, it should also take care of the water heater problem.

So bottomline, Lt. Schiffelbein, thanks for following up; Tim Williams, thanks for the assistance from Xcel; and code compliance, we appreciate your help. Teamwork is effective!



Carie Dann, FM

Fire Marshal/Battalion Chief

410 E. Fifth St. | Loveland, CO 80537

Direct: 970.962.2518 | **Mobile:** 970.515.2026

Fax: 970.962.2922



Medical AEDs required in public spaces starting today

'Public response is the
first step,' says Fire
Chief Tim Sendelbach

By Sharla Steinman
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@protrietnewsandmedia.com

Beginning in 2026, new public spaces with an occupancy of 100 people or more will be required to have an automated external defibrillator onsite to assist with sudden cardiac arrest because of a Loveland Fire Rescue Authority local amendment to the International Fire Code.

The life-saving move allows public spaces within the agency's response area to live up to what it means to be a Heart Safe Community, said Fire Chief Tim Sendelbach, adding that the message was put into perspective when Lt. Shelby Vrem collapsed during last year's 9/11 memorial stair climb.

"(Vrem) was shocked within 45 seconds of going down and now is back as an active firefighter with no deficits," Sendelbach said. "It works. It's just a matter of having (an AED) accessible and getting the general public to react."

An automated external defibrillator is a medical device that analyzes heart rhythm and can deliver an electric shock to victims of cardiac arrest, bringing the heart rhythm back to normal.

The probability of surviving cardiac arrest decreases by 7% to 10% for every minute the patient's heart is irregular, meaning quick access to an AED could make the difference in someone's life, according to the U.S. Food and Drug Administration.

The device can't misfire, which makes it easy for practically anyone to use, Sendelbach said.

As soon as the user opens the case, the device will, out loud, guide them through the process. The defibrillator itself will let the user know if the patient's heart rhythm is irregular and will only conduct a shock if so. If no shock is advised, the device will let the user know to resume CPR.

"It's perfectly safe to put it in public," Sendelbach said, adding that AEDs are often seen in airports, gyms, and schools. "They're in very similar locations to fire extinguishers and the same cabinetry."

SAFETY • PAGE 6

Safety

FROM PAGE 1

The amendment was made to the 2024 International Fire Code, which is the most up to date version.

The code contains regulations on protecting people and property from fires and explosion hazards and is normally adopted by the agency every three years, said Battalion Chief Carrie Dann.

The agency wanted to create the amendment requiring AEDs because not enough spaces have them, Sendelbach said. Colorado law only recommends that schools have one, he said, adding that he was in a conference space in LFRA's jurisdiction earlier this year where he couldn't find an AED.

"This is a large conference center in our community where thousands of people could be assembling, and we didn't have an AED," Sendelbach said. "The immediate thought

was 'We have to fix that.'"

In some parts of the agency's response area, the amendment will go into effect immediately on Jan. 1, while in other parts, such as the city of Loveland, it will take longer, Dann said.

She added that the amendment will most likely go into effect throughout the entire jurisdiction by the beginning of February, after final reviews occur next month.

Sendelbach also hopes that residents within the agency's jurisdiction get used to seeing AEDs around and feel empowered to use them if someone were to collapse. Thompson Valley EMS offers various classes on administering CPR and AEDs.

Those interested can see what is available at TVEMS.com/education/. Colorado law also provides immunity from civil liability for people who provide emergency care using an AED.

"Public response is the first step," Sendelbach said. "Those are truly the first responders and then we support them."



SHARLA STEINMAN — LOVELAND REPORTER-HERALD

Chief Tim Sendelbach shows how to use an AED at the fire station in downtown Loveland on Tuesday.

Man in critical condition after blaze

Fire crews rescued
man, officials say

By Sharla Steinman
ssteinman
@prairiemountainmedia.com

A Loveland man was rescued from a fire that began in his home in the 800 block of South Del Norte Avenue in the southwest part of the city and taken to the hospital in critical condition, according to officials.

The fire, which was under control as of 12:55 p.m. Wednesday, began around 12:11 p.m., said Loveland Fire Rescue Authority Chief Tim Sendelbach.

BLAZE » PAGE 5

Blaze

FROM PAGE 1

A passerby smelled smoke and called in the fire, said Battalion Chief Jason Goodale. The occupant inside the home was rescued through a large window, a department post on Facebook stated.

"This incident highlights the importance of alert neighbors—smoke was spotted from the rear of the home and 911 was called immediately," the post stated, adding that the Berthoud Fire Department also responded to the scene.

Brandy McNulty, the man's next-door neighbor, said she didn't notice his

house was on fire until crews responded. That's when she noticed smoke pouring from his back windows.

She said the man, who lives alone, keeps two pet ducks in his backyard.

"I know he was up this morning because I was checking to see if he let his ducks out ... but I don't know what happened after that," McNulty said.

She said she would care for his ducks for now.

The cause of the fire is currently unknown, Sendelbach said, adding that the Office of Emergency Management will assist the displaced resident. The Loveland Fire Rescue Authority and the Loveland Police Department are investigating what caused the fire.

Christmas Eve house fire in Loveland is ruled as accidental



SHARLA STEINMAN — LOVELAND REPORTER-HERALD

Loveland Fire Rescue Authority crews respond Wednesday, to a house fire in the 800 block of South Del Norte Avenue in Loveland. The fire was under control as of 12:55 p.m., but the sole occupant was transported to the hospital in critical condition.

The fire started in the kitchen, officials said

By Sharla Steinman
ssteinman
@prairiemountainmedia.com

The house fire in the 800 block of South Del Norte Avenue in Loveland that left the 63-year-old homeowner in critical condition on Wednesday was ruled accidental, according to officials.

The fire originated on top of the stove, Loveland Fire Rescue Authority Battalion Chief Carrie Dann said. She said that a stove burner was on, but she could not confirm whether it was left on by the homeowner, accidentally turned on, or if something knocked into the switch to cause it to turn on. The fire began around 12:11 p.m. and was under control less than an hour later.

The sole occupant of the home was rescued through a large bedroom window and taken to the hospital in critical condition. He has since been transferred

to UCHealth University of Colorado Hospital in Aurora, Dann said, but remains in critical condition.

"Our fire crews did an amazing job on this," Dann said. "Sometimes it is really difficult to find a fire because there is so much smoke and you don't just go in spraying water."

There is fire damage in the kitchen and the rest of the first floor has smoke damage, Dann said.

The man's neighbor, Brandy McNulty, said she saw smoke coming out of his back windows Wednesday, but didn't know there was a fire until crews responded.

"I didn't see flames or anything, but they busted the windows and drug him out," McNulty said Wednesday.

The Berthoud Fire Protection District and Loveland Fire Rescue Authority also responded to the fire.

Chiefs Report



- Battalion Chief Carie Dann
 - Credentialed Fire Marshal – Center Public Safety Excellence
- LFRA Health and Wellness Clinic
 - LPD, LCSO, TVEMS
- Joint Board/City Council Workshop
- Assistant Chief Ward – Risk Reduction & Readiness
 - Training
 - Logistics / Apparatus / Stations
 - Community Safety / Community Outreach
- Assistant Chief Smith – Emergency Operations

Engine, Rescue & Tower Cab/Chassis Inspection



Station 10 Art Project



Community Education & Engagement



- LFRA delivered gifts to 45 families in need for Santa Squad
- Teddy bears donated to UCHHealth to be given to children in the hospital on Christmas Day
- Keep the Wreath Red



Operations Update



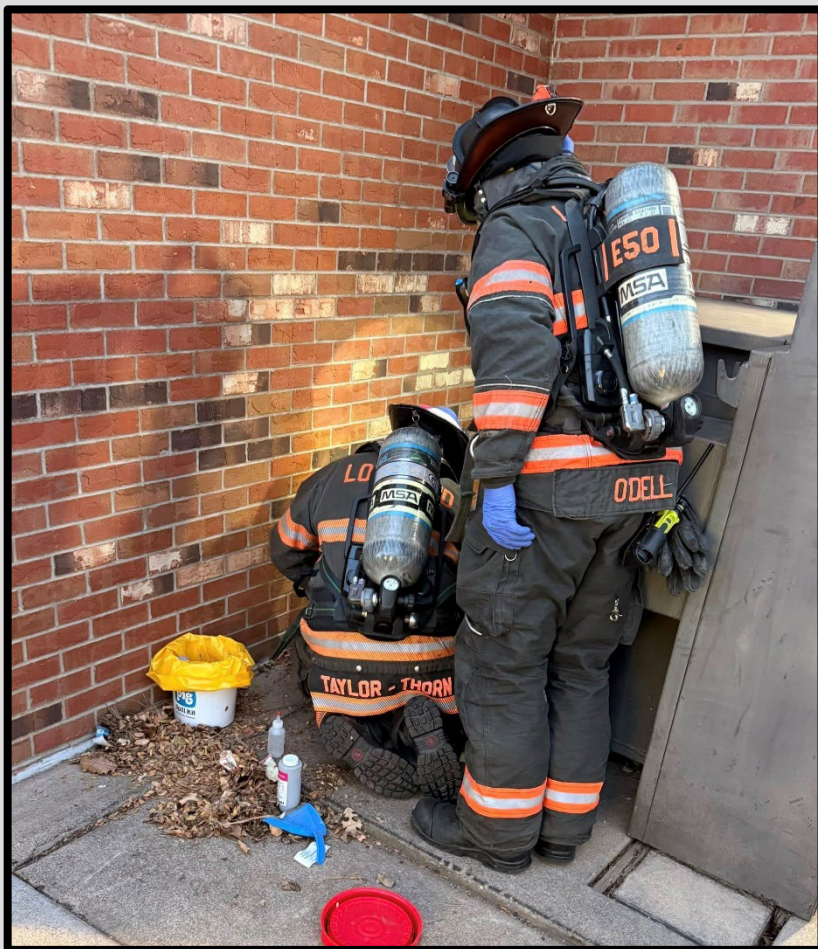
December 14th Structure Fire – West 15th Street



Operations Update



December 18th HazMat Response – West Eisenhower



Operations Update



**December 24th
Structure Fire – South
Del Norte Ave**





Questions?



LOVELAND FIRE RESCUE AUTHORITY

Agenda Item Cover

Item No.: 6

Meeting Date: January 28, 2026

Prepared By: Tim Sendelbach, Fire Chief



TITLE

Executive Session Pursuant to C.R.S. § 24-6-402(4)(b) to receive advice of legal counsel regarding a personnel matter.

EXECUTIVE SUMMARY

An executive session pursuant to the Colorado Open Meetings Law will be held for the purpose of receiving advice of legal counsel regarding a personnel matter.

BACKGROUND

An executive session pursuant to the Colorado Open Meetings Law will be held for the purpose of receiving advice of legal counsel regarding a personnel matter.

STAFF RECOMMENDATION

None

FINANCIAL/ECONOMIC IMPACTS

None

ASSOCIATED STRATEGIC GOALS

N/A

ATTACHMENTS

None